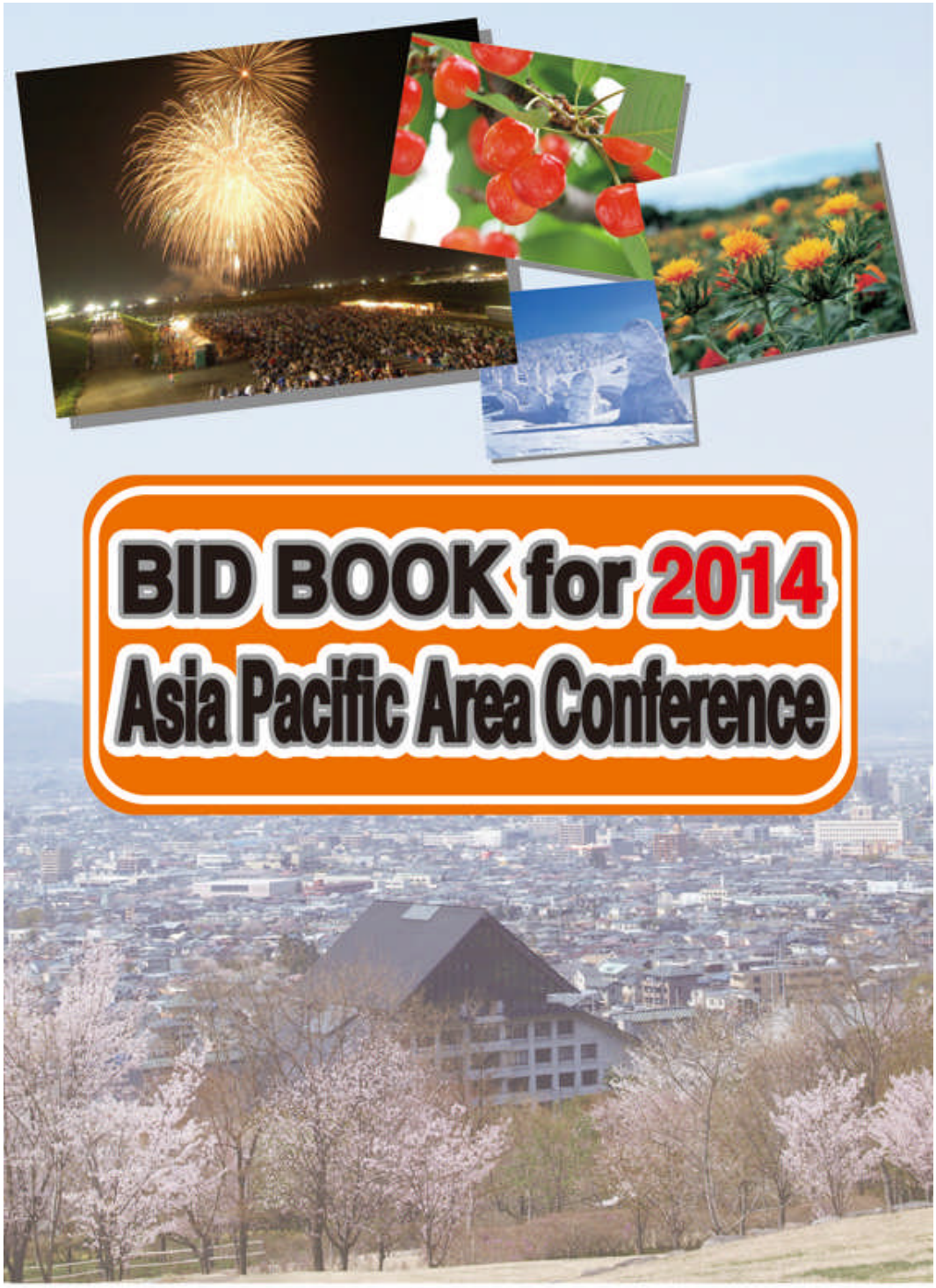

JCI
Junior Chamber International Yamagata

JUNIOR CHAMBER INTERNATIONAL (JCI), INC.

CONFERENCE BID FORM

City: Yamagata

Country: Japan

Bidding Local Organization: JCI Yamagata

A. HOTELS:

1. Headquarters Hotel Name = **【Yamagata Kokusai Hotel】**
2. Classify Headquarters Hotel: = **【Deluxe 1st class 2nd class】**
3. Are rooms air-conditioned and/or heated = **【Yes air-conditioned and/or heated】**
4. Rooms and rates as of date of bid presentation: = **【To be confirmed】**
   a. Number of rooms with bath: = **【300】**
   b. Type # of Rooms Room Rates: Min. Max
   Sgl **【80】**
   Dbl **【5】**
   Twin **【215】**
   Suites
5. Other hotel facilities in headquarters hotel:
   a. Hotel restaurant capacity: = **【To be confirmed】**
   b. Bar or lounge: = **【other: Café】**
6. Other hotels: = **【835 Rooms Committed to Conference】**
   Distance from HQ Hotel and Conference Center= **【 2-15 min by shuttle bus】**
   Hotel Name = **【Hotel Metropolitan Yamagata】**
   【Castle Hotel】
   【Yamagata Grand Hotel】
   【Yamagata Nanokamachi Washington Hotel】
   【Yamagata station Washington Hotel】
   【Richmondo Hotel Yamagata】
   【Hotel Sunroute Yamagata】
   【Toyoko-inn Yamagata station】
   Air-Conditioned and/or Heated = **【Air-conditioned】**
   Single Double No./Rate = **【Pending】**
7. Are the above hotel room rates guaranteed at the time of the conference? = **【No】**
   If "yes", a copy of the guarantee must accompany this bid form.

B. TRANSPORTATION:

1. Travel:
   a. How will delegates travel between hotels and conference function sites?
   = **【2-15 mins by shuttle bus】**

b. Will a shuttle transport service be available between hotels and conference site? = **【Yes】**

c. Average traveling time: = **【5 – 10 mins】**

2. Will free transport be provided to and from airport? = **【No】**
3. Will chauffeured cars be available for the JCI President and Conference Chairman? = **【Yes】**
4. Comments:

C. MEALS AND SOCIAL FUNCTIONS:

1.

a. The following meals will be provided:

	Date	Location	Seating Capacity
Luncheon No. 1:	**04 June 2014**	**To be confirmed**	**To be confirmed**
Luncheon No. 2:	**05 June 2014**	**To be confirmed**	**To be confirmed**
Luncheon No. 3:	**06 June 2014**	**To be confirmed**	**To be confirmed**
Banquet & Ball:	**07 June 2014**	**Yamagata International Convention Center Big-Wing**	**2500**

b. Distance between meals venues and the conference center:

	Date	Location	Distance
Luncheon No. 1:	**04 June 2014**	**To be confirmed**	**To be confirmed**
Luncheon No. 2:	**05 June 2014**	**To be confirmed**	**To be confirmed**
Luncheon No. 3:	**06 June 2014**	**To be confirmed**	**To be confirmed**
Banquet & Ball:	**07 June 2014**	**Yamagata International Convention Center Big-Wing**	**15 mins by Shuttle Bus**

2. Other meals and social functions to be provided:

	Date	Location	Distance
(1) **To be confirmed**			
(2) **To be confirmed**			
(3) **To be confirmed**			
(4) **To be confirmed**			

3. Comments:

D. LANGUAGE FACILITIES:

1. Host City shall provide amplifying and simultaneous translation equipment as needed, with professional interpreters at the following functions and the following languages:

a. Opening Ceremony:

(1) **English** (2) (3) (4)

b. General Assembly:

(1) **English** (2) (3) (4)

c. Discussion Group Sessions: **English**

Room 1-1

(1) **English** (2) (3) (4)

Room 2-1

(1) **English** (2) (3) (4)

Room 3-1

(1) **English** (2) (3) (4)
Room 4-1
(1) **English** (2) (3) (4)

d. JCI Seminars:
Room 1-1
(1) **English** (2) (3) (4)
Room 2-1
(1) **English** (2) (3) (4)
Room 3-1
(1) **English** (2) (3) (4)
Room 4-1
(1) **English** (2) (3) (4)

2. Into which languages will the minutes of all meetings be translated and produced?
(1) **English** (2) (3) (4)
3. Comments:

Note: If Simultaneous Interpretation facilities will be provided, all details of the Host City's contract with the professional interpreters shall be subject to the approval of the Secretary General.

E. THE INFORMATION IN THE ANNEXATION TO THIS CONFERENCE BID FORM IS INCLUDED FOR INFORMATION PURPOSES ONLY.

F. EXECUTION:

1. Host City has executed the above bid and hereby acknowledges notice that, if the bid is awarded, all of the foregoing shall constitute part of the contract between Host City and JCI and shall be incorporated in said contract.
2. Host City further warrants that it has seen the present contract used by JCI and shall execute the same upon awarding of the bid to it.
3. Host City further warrants that it has answered all paragraphs of this formal bid presentation and has incorporated these in the same sequence into the formal bid presentation and that all information given and all material accompanying this bid is part of the bid and is true and valid.
4. It is intended that this bid shall be legally binding on the host city and shall not be varied except in writing to the Secretary General of the organization. No verbal promises may be accepted by the organization, as an amendment of this bid and only such written promises as are signed by the parties signing this bid or such other parties as the parties signing this bid shall indicate to the Secretary General of the Organization as being authorized to make alterations in writing on behalf of the Host City.

Executed this【**31th**】 day of 【**December, 2011**】.

1. **JCI Yamagata**
Name of Host City Local Organization

Goichi Funabashi
Local President

2. **JCI Japan**
Name of Host National Organization

Masaoki Fukui
National President

JUNIOR CHAMBER INTERNATIONAL (JCI), INC.

3. _____
Secretary General

LOM Questionnaire
#1 - #11

JCI AREA CONFERENCE HOST LOM'S BID FORM #1
HOST LOM INFORMATION

A. General Information

Name of Country: = **【Japan】**
Bidding City: = **【Yamagata】**
Name of Bidding LOM (chapter) = **【JCI Yamagata】**
Chapter Address= **【2-1-3, Nanokamachi, Yamagata-city, Yamagata, 990-0042, Japan】**
Phone: = **【+81-23-632-8665】**
Fax: = **【+81-23-633-2219】**
Other JCI LOMs in City: = **【0】**
Proposed Official Conference Dates: = **【04 June –07 June 2014】**
Number of members in LOM (chapter) at present time: = **【116 / Date: October 11, 2011】**
Number of members in LOM (chapter) preceding year: = **【110 / Date: January 1, 2012】**
Number of members committed to work on this event: = **【600】**

B.

Are your chapter's financial records audited regularly? = **【Yes 】**
If yes, what is date of last certified audit? = **【January 5, 2011】**
Please attach a copy. → **【See P42】**

C.

Does your LOM (chapter) have Articles of Incorporation, LOM Bylaws and Constitution? = **【Yes】**
If yes, please attach a copy. → **【See P43-59】**

D.

Is your LOM in good and due form with your national organization? = **【Yes】**
Has your national organization endorsed your bid? = **【Yes】**
Attach a letter from your national organization attesting to these facts.

E.

Will your local chapter be able to carry advance costs of the bid? = **【Yes】**
If yes, attach a letter from your local chapter president attesting to this fact.

F.

Name of proposed Conference Director and JCI background:
Provide professional resume. = **【Undecided】**

G.

If regulations make it necessary, will Host City obtain government certificate confirming that it is entitled to sign such contract with an international or foreign corporation? = **【Yes】**

H.

Will Host LOM maintain the Conference Schedule of Events as officially established by JCI? = **【Yes】**

I.

List name of person from your chapter who should be contacted about this bid:
NAME: = **【Hidekazu Saito】**
TITLE: = **【Conference Director, 2014 JCI ASPAC Yamagata】**
ADDRESS: = **【2-1-3, Nanokamachi, Yamagata-city, Yamagata, 990-0042, Japan】**
PHONE: (Residence) = **【+81-90-8424-9396】**
FAX: = **【+81-23-633-2219】**
EMAIL: = **【sakuranb@e-mail.jp】**

JCI AREA CONFERENCE HOST LOM'S BID FORM #2
HOST CITY INFORMATION

A. POPULATION OF CITY

Population of city: = **【approximately 250,000】**
Official language of the country: = **【Japanese】**

B. AIRPORT FACILITIES:

1. a. Terminal capacity/Number of persons per day
   Yamagata Airport = 【35】
   Sendai Airport = 【xx】
   Haneda Airport = 【1,800,000】
   Narita Airport = 【84,000】
   b. Will the terminal be able to handle the influx of delegates? = **【Yes】**
2. a. Customs clearance capacity/Number of persons per day
3. a. Airlines serving city
   Yamagata Airport = 【3】
   Sendai Airport = 【11】
   Haneda Airport = 【63】
   Narita Airport = 【93】
   b. Frequency of flights per day at time of the Conference
   Yamagata Airport = 【4】
   Sendai Airport = 【82】
   Haneda Airport = 【1,100】
   Narita Airport = 【500】
   c. Are charter flights allowed? = **【Yes】**
4. Distance of airport terminal to city:
   Yamagata Airport = 【25km / 30 mins by car】
   Sendai Airport = 【75km / 105 mins by train】
   Haneda Airport = 【400km / 3.5 hours by train】
   Narita Airport = 【400km / 4.5 hours by train】
5. Transportation from airport to city:
   Yamagata Airport

MODE	FARE
a. Taxi	**Around US$50.00**
b. Bus	**Around US$15.00**
c. Taxi & Train	**Around US$25.00**

(Taxi: From Yamagata Airport to Sakuranbo-Higashine station ~ Train: From Sakuranbo-Higashine station to Yamagata station)

Sendai Airport

MODE	FARE
a. Taxi	**Around US$150.00**
b. Bus	**Around US$30.00**
c. Train	**Around US$25.00**

(Sendai Airport station ~ Sendai station ~ Yamagata station)

Haneda Airport

MODE	FARE
a. Train & Bullet Train	**Around US$155.00**

(Haneda Airport station ~ Hamamatsu-cho station ~ Tokyo station ~ Yamagata station)

Narita Airport

MODE	FARE
a. Train & Bullet Train	**Around US$180.00**

(Narita Airport station ~ Tokyo station ~ Yamagata station)

6. General Comments

C. PUBLICITY FACILITIES:

1. How many radio stations in city? = **【4】**
2. How many television stations in city? = **【4】**
3. How many newspapers? = **【2】**
4. What wire services are available?
   = **【Internet, UPI, and almost all other services available in Japan】**

D. ENTRY RESTRICTIONS AND DISCRIMINATION:

JCI requires that:

1. The Host LOM provides, from an official source, a clear expression of any government policy which would prohibit the entry of any foreign national into the Host Country if the Conference were taking place at the time of bidding.
2. Host LOM provide written assurance to JCI that there will be no form of discrimination on its part or on the part of any party, group, association or person connected with the organization or operation of the Conference, against any delegate or other person attending or observing the Conference, because of race, color, religion, national origin or sex, with regard to registration, hotel accommodation, meals, participation in Conference functions or any part of the Conference program.

E. TRANSPORTATION:

1. Into the country. = **【Airline】**
2. Into the city = **【Airline, Bullet train】**
3. Name of closest airport city to the Conference site. = **【Yamagata Airport (Higashine city)】**
4. Police and official city cooperation expected? (A letter of invitation from these officials would be advisable). = **【To be confirmed】**

F. MISCELLANEOUS:

Any other helpful information or promises which Host LOM would like to include in bid in order to induce JCI to award the Conference to them

JCI AREA CONFERENCE HOST LOM'S BID FORM #3
PROGRAM AND MEETING REQUIREMENTS

A. HOME HOSPITALITY PROGRAM

Will you have a home hospitality program? = **【No】** (Capable of hosting up to delegates)

B. MEETING ROOM REQUIREMENTS

JCI requires that Host City obtain a commitment for every meeting room to be used officially during the Conference. The commitment, which must accompany the bid, shall specify the maximum capacity of the rooms, and shall specify the date for which they are committed. A detailed listing of meeting room requirements are set forth below.

1. General Assembly
   a. Venue: = **【Yamagata Kokusai Hotel】**
   b. Seating Capacity: = **【400】**
   c. Stage Capacity: = **【To be confirmed】**
   d. Air-conditioned/Heated: = **【Air conditioned】**
   e. Distance from Headquarters Hotel: = **【located in the same hotel】**
   f. Simultaneous Interpretation Equipment Facilities: = **【To be confirmed】**
   g. Audio/Visual Facilities = **【To be confirmed】**
2. Opening Ceremony
   a. Venue: = **【Ochiai Sports Center in Yamagata】**
   b. Seating Capacity: = **【3,000】**
   c. Stage Capacity: = **【To be confirmed】**
   d. Air-conditioned/Heated: = **【Air conditioned】**
   e. Distance from Headquarters Hotel: = **【12 mins by shuttle bus】**
   f. Simultaneous Interpretation Equipment Facilities: = **【To be confirmed】**
   g. Audio/Visual Facilities: = **【Yes】**

C. CLOSING BANQUET

1. Venue: = **【Yamagata International Convention Center Big-Wing】**
2. Seating Capacity: = **【2,500】**
3. Meal (menu available): = **【To be confirmed】**
4. Air-conditioned/Heated: = **【Yes】**
5. Distance from Headquarters Hotel: = **【15 mins by shuttle bus】**
6. Stage Capacity: = **【To be confirmed】**
7. Simultaneous Interpretation Equipment Facilities: = **【Yes】**
8. Comments:

D. LUNCHEONS (DELEGATES):

1. Venue: = **【Hotel Metropolitan Yamagata】**

2. Seating Capacity: = **【200】**
3. Catering Arrangements: = **【To be confirmed】**
4. Sample Menus and Prices: = **【To be confirmed】**
5. Distance from Headquarters Hotel: = **【5 mins by shuttle bus】**
6. Distance from Meeting Rooms: = **【5 mins by shuttle bus】**
7. Comments:

E. OTHER MEETING ROOMS AVAILABLE:

NOTE: The Conference will require:

Three (3) rooms of 200 people each
Three (3) rooms of 75 to 100 people each
Two (2) rooms of 25 people each

VENUE	CAPACITY	AIR-CONDITIONED/ HEATED	LIGHTING
Yamagata Kokusai Hotel, Heisei	270~600	Yes	Yes
Yamagata Kokusai Hotel, Fuji	270~600	Yes	Yes
Yamagata Kokusai Hotel, Splendor	270~600	Yes	Yes
Yamagata Kokusai Hotel, Gassan	90~200	Yes	Yes
Yamagata Kokusai Hotel, Ideal	72~180	Yes	Yes
Hotel Metropolitan Yamagata Asahi	70~250	Yes	Yes
Yamagata Kokusai Hotel, Chitose	45~120	Yes	Yes
Yamagata Kokusai Hotel, Asahi	36~50	Yes	Yes

Comments on Meeting Rooms:

F. CONFERENCE JCI SECRETARIAT FACILITIES: Office for JCI Staff

1. Venue: = **【Yamagata Kokusai Hotel】**
2. Air-conditioned/Heated: = **【Yes】**

3. Distance from Headquarters Hotel: = **【located in the same hotel】**

4. Office Adequate: = **【To be confirmed】**
5. Equipment and Supplies Readily Available: = **【To be confirmed】**

G. AWARDS CEREMONY:

An auditorium for **【1,200】** delegates plus a stage capable of hosting a show production.

1. Venue: = **【Yamagata Civic Hall】**
2. Seating Capacity: = **【1,200】**
3. Stage Capacity: = **【Width 20m×Depth 15m】**
4. Acoustics: = **【Yes】**
5. Lighting: = **【Yes】**
6. Air-conditioned/Heated: = **【Yes】**
7. Distance from Headquarters Hotel: = **【5mins by shuttle bus】**
8. Comments:

H. AREA NOM PRESIDENTS MEETING:

Room for 30 persons U-shape style with 40 observers. (Space for simultaneous interpretation as required.)
= **【Yamagata Kokusai Hotel】**

I. AWARDS JUDGING PANEL:

Requires one room which must be capable of being securely locked and must contain adequate table space for laying out of award entry scrapbooks.
= **【Yamagata Kokusai Hotel】**

JCI AREA CONFERENCE HOST LOM'S BID FORM #4
CONVENTION FACILITIES

Yamagata Kokusai Hotel

A. GENERAL INFORMATION:

Name of convention facility = 【**Yamagata Kokusai Hotel**】
Address = 【**3-4-5 kasumicho, Yamagata-City, Yamagata, Japan**】
Contact Person = 【**Yoshinori Kimura**】
Phone : 【**+81-23-633-1313**】
Email : 【**enkai@kokusaqihotel.com**】
Fax : 【**+81-23-626-3318**】
Air Conditioned: Auditorium = 【**Yes**】 Meeting Rooms = 【**Yes**】 Lobbies = 【**Yes**】
Are all meeting areas in the convention center accessible to the disabled? = 【**Yes**】
Does the convention center have an exclusive caterer? = 【**Yes**】
Name of the caterer: 【**Yamagata Kokusai Hotel**】

B. PARKING

Will adequate free parking be provided at the convention facility? = 【**Yes 100-set possible**】

C. AUDITORIUM CAPACITY

What is the auditorium capacity for business sessions? = 【**To be confirmed**】

D. MEETING ROOM CAPACITY:

a) What is the convention facility total meeting room capacity? (List all rooms with capacity and attach floor plans with specifications.) = 【**To be confirmed**】
b) Are overhead projectors/slide projectors and flip charts readily available for the meeting? = 【**Yes**】

E. EXHIBITS:

Exhibit hours will be 8:00 am - 5:00 pm, three (3) days of the Conference. Must be an area that can be secured between the hours of 5:00 pm and 8:00 am. (Attach brochure and floor layouts.)
What is the estimated cost of exhibit space per square foot/meter to exhibitors? = 【**To be confirmed**】

F. RENTAL COST:

1. What will convention facilities rental costs be? (Describe any breakdowns in fees and attach sample contract.) Are the rates guaranteed at the time of the Conference? = 【**To be confirmed**】

G. MISCELLANEOUS/POLICIES AND CHARGES:

What are the policies and charges for:
1. Public Address System = 【**No charge**】
2. Microphones = 【**up to three microphones can be used free of charge**】

3. Spotlights = **【about US$60.00/set】**
4. Podiums = **【No charge】**
5. Easels = **【about US$12.00/set】**
6. Blackboards/Bulletin Boards = **【about US$40.00/set】**
7. Sound/Light Operators = **【To be confirmed】**
8. Audio/Visual = **【To be confirmed】**

H. MEAL FUNCTIONS:

1. Describe the location and facility for the serving and eating of meals.
(Attach floor plan with specifications.) = **【To be confirmed】**
2. Are the facilities for meals air conditioned? = **【Yes】**

I. CONVENTION CENTER EMPLOYEES:

Are the employees of the convention center and employees of subcontractors of services at convention center members of a union? = **【Yes】**
If so, how long have these employees been unionized? = **【No】**
Does the convention center have a "no strike/no lock out" clause in their union contracts?
= **【To be confirmed】**
When does the union contract expire? = **【To be confirmed】** (date)

J. CONVENTION CENTER COMMITMENT:

Is the convention center committed for the required dates? = **【Yes】** (Letter of commitment, itemizing rooms committed, must be included with the bid.)

K. CORKAGE FEES:

What are the corkage fees if a National Organization wishes to host a national party at the center?
= **【To be confirmed】**

L. TIME RESTRICTIONS:

Up until what time can an evening National Party be held? = **【10:00 PM_】**

M. SIMULTANEOUS INTERPRETATION:

Are many of the meeting rooms equipped for simultaneous interpretation? = **【No】**
How many rooms? = **【To be confirmed】**
Room capacity of each room. = **【To be confirmed】**
Number of languages (booths) in which translation can be provided. = **【To be confirmed】**

Ochiai Sprorts Center in Yamagata

A. GENERAL INFORMATION:

Name of convention facility = **【Ochiai Sports Center in Yamagata】**
Address = **【1, Ochiai-machi, Yamagata-city, Yamagata prefecture, 990-0075, Japan】**

Contact Person = 【**Koichi Higuchi**】
Phone : 【**+81-23-625-2288**】
Email : 【**higuchi@yamagatasi-taikyou.jp**】
Fax : 【**+81-23-625-2285**】
Air Conditioned: Auditorium = 【**Yes**】 Meeting Rooms = 【**Yes**】 Lobbies = 【**Yes**】
Are all meeting areas in the convention center accessible to the disabled? = 【**NO**】
Does the convention center have an exclusive caterer? = 【**Yes**】
Name of the caterer: 【**Michinoku foods corporation**】

B. PARKING

Will adequate free parking be provided at the convention facility? = 【**Yes, Parking lot for 2,250**】

C. AUDITORIUM CAPACITY

What is the auditorium capacity for business sessions? = 【**2,200 ㎡(6,000people)**】

D. MEETING ROOM CAPACITY:

a) What is the convention facility total meeting room capacity? (List all rooms with capacity and attach floor plans with specifications.) = 【**To be advised**】
b) Are overhead projectors/slide projectors and flip charts readily available for the meeting? = 【**Yes**】

E. EXHIBITS:

Exhibit hours will be 8:00 am - 5:00 pm, three (3) days of the Conference. Must be an area that can be secured between the hours of 5:00 pm and 8:00 am. (Attach brochure and floor layouts.)
What is the estimated cost of exhibit space per square foot/meter to exhibitors? = 【**To be confirmed**】

F. RENTAL COST:

1. What will convention facilities rental costs be? = 【**US$236.25/3 hours**】
(Describe any breakdowns in fees and attach sample contract.) Are the rates guaranteed at the time of the Conference? = 【**Yes**】

G. MISCELLANEOUS/POLICIES AND CHARGES:

What are the policies and charges for:
1. Public Address System = 【**US$12.00**】
2. Microphones = 【**US$3.75**】
3. Spotlights = 【**To be confirmed**】
4. Podiums = 【**To be confirmed**】
5. Easels = 【**To be confirmed**】
6. Blackboards/Bulletin Boards = 【**To be confirmed**】
7. Sound/Light Operators = 【**To be confirmed**】
8. Audio/Visual = 【**To be confirmed**】

H. MEAL FUNCTIONS:

1. Describe the location and facility for the serving and eating of meals.
(Attach floor plan with specifications.) = **【To be confirmed】**
2. Are the facilities for meals air conditioned? = **【Yes】**

I. CONVENTION CENTER EMPLOYEES:

Are the employees of the convention center and employees of subcontractors of services at convention center members of a union? = **【No】**
If so, how long have these employees been unionized? = **【No】**
Does the convention center have a "no strike/no lock out" clause in their union contracts? = **【No】**
When does the union contract expire? = **【No】** (date)

J. CONVENTION CENTER COMMITMENT:

Is the convention center committed for the required dates? = **【No】** (Letter of commitment, itemizing rooms committed, must be included with the bid.)

K. CORKAGE FEES:

What are the corkage fees if a National Organization wishes to host a national party at the center?
= **【No】**

L. TIME RESTRICTIONS:

Up until what time can an evening National Party be held? = **【9:00PM】**

M. SIMULTANEOUS INTERPRETATION:

Are many of the meeting rooms equipped for simultaneous interpretation? = **【No】**
How many rooms? = **【To be confirmed】**
Room capacity of each room. = **【To be confirmed】**
Number of languages (booths) in which translation can be provided. = **【To be confirmed】**

Yamagata International Convention Center Big-Wing

A. GENERAL INFORMATION:

Name of convention facility = **【Yamagata International Convention Center Big-Wing】**
Address = **【100, Hirakubo, Yamagata-city, Yamagata prefecture, 990-0076, Japan】**
Contact Person = **【Masato Sasaki】**
Phone= **【+81-23-635-3100】**
Email = **【bigwing@convention.or.jp】**
Fax = **【+81-23-635-3030】**
Air Conditioned: Auditorium = **【Yes】** Meeting Rooms = **【Yes】** Lobbies = **【Yes】**
Are all meeting areas in the convention center accessible to the disabled?
= **【There are some steps of to the stairs】**
Does the convention center have an exclusive caterer? = **【To be confirmed】**

Name of the caterer: = **【To be confirmed】**

B. PARKING

Will adequate free parking be provided at the convention facility? = **【Yes　Parking lot 1,000 car capacity】**
If no, describe alternative parking and costs.

C. AUDITORIUM CAPACITY

What is the auditorium capacity for business sessions? = **【3,800 ㎡　（3,500people）】**

D. MEETING ROOM CAPACITY:

a) What is the convention facility total meeting room capacity? (List all rooms with capacity and attach floor plans with specifications.) = **【To be confirmed】**
b) Are overhead projectors/slide projectors and flip charts readily available for the meeting? = **【Yes】**

E. EXHIBITS:

Exhibit hours will be 8:00 am - 5:00 pm, three (3) days of the Conference. Must be an area that can be secured between the hours of 5:00 pm and 8:00 am. (Attach brochure and floor layouts.)
What is the estimated cost of exhibit space per square foot/meter to exhibitors? = **【To be confirmed】**

F. RENTAL COST:

1. What will convention facilities rental costs be? = **【US$2,400.00／4hours】**
(Describe any breakdowns in fees and attach sample contract.) Are the rates guaranteed at the time of the Conference? = **【Yes】**

G. MISCELLANEOUS/POLICIES AND CHARGES:

What are the policies and charges for:
1. Public Address System= **【To be confirmed】**
2. Microphones = **【 US$3.00/days・set】**
3. Spotlights = **【US$25.00/days・set 】**
4. Podiums = **【US$7.00/days・set】**
5. Easels = **【US$4.00/days・set】**
6. Blackboards/Bulletin Boards = **【 US$4.00/days・set】**
7. Sound/Light Operators = **【To be confirmed】**
8. Audio/Visual = **【To be confirmed】**

H. MEAL FUNCTIONS:

1. Describe the location and facility for the serving and eating of meals.
(Attach floor plan with specifications.) = **【Please refer to separate attachment data】**

2. Are the facilities for meals air conditioned? = **【Yes】**

I. CONVENTION CENTER EMPLOYEES:

Are the employees of the convention center and employees of subcontractors of services at convention center members of a union? = **【No】**
If so, how long have these employees been unionized? = **【To be confirmed】**
Does the convention center have a "no strike/no lock out" clause in their union contracts?
= **【To be confirmed】**
When does the union contract expire? = **【To be confirmed】** (date)

J. CONVENTION CENTER COMMITMENT:

Is the convention center committed for the required dates? = **【Yes】** (Letter of commitment, itemizing rooms committed, must be included with the bid.)

K. CORKAGE FEES:

What are the corkage fees if a National Organization wishes to host a national party at the center?
= **【No】**

L. TIME RESTRICTIONS:

Up until what time can an evening National Party be held? = **【9:30PM Extension is possible】**

M. SIMULTANEOUS INTERPRETATION:

Are many of the meeting rooms equipped for simultaneous interpretation?
= **【 Yes （Main conference room ）】**
How many rooms? = **【1】**
Room capacity of each room. = **【396】**
Number of languages (booths) in which translation can be provided. = **【To be confirmed】**

Yamagata Civic Hall

A. GENERAL INFORMATION:

Name of convention facility Yamagata = **【Yamagata Civic Hall】**
Address = **【2-9-45-kasumi-cho, Yamagata-City, Yamagata, Japan】**
Contact Person = **【Hajime Ikeda】**
Phone = **【+81-23-642-3121】**
Email = **【info@shanshanshan.jp】**
Fax = **【+81-23-642-3124】**
Air Conditioned: Auditorium = **【Yes】** Meeting Rooms = **【Yes】** Lobbies = **【Yes】**
Are all meeting areas in the convention center accessible to the disabled? = **【No Wheelchair access is available for the large hall and the large/small meeting rooms】**
Does the convention center have an exclusive caterer? = **【No】**
Name of the caterer: = **【To be confirmed】**

B. PARKING

Will adequate free parking be provided at the convention facility? = **【15 spaces】** (Attach letters of verification.)

= 【NO】

If no, describe alternative parking and costs.

=【Parking lot is available in the basement, Kasumi Parking and the other parking lot located around the Civic Hall. 】

Kasumi Parking : =【US $3.00 /hr and US$1.50 per 30 minutes. 】

C. AUDITORIUM CAPACITY

What is the auditorium capacity for business sessions? = **【1,202 seats】** (Attach floor plan of auditorium with specifications.)

D. MEETING ROOM CAPACITY:

a) What is the convention facility total meeting room capacity? (List all rooms with capacity and attach floor plans with specifications.) = **【To be advised】**

b) Are overhead projectors/slide projectors and flip charts readily available for the meeting?

Projectors : = **【No】** flip charts : = **【Yes】**

E. EXHIBITS:

Exhibit hours will be 8:00 am - 5:00 pm, three (3) days of the Conference. Must be an area that can be secured between the hours of 5:00 pm and 8:00 am. (Attach brochure and floor layouts.)

What is the estimated cost of exhibit space per square foot/meter to exhibitors? = **【To be confirmed】**

F. RENTAL COST:

1. What will convention facilities rental costs be? (Describe any breakdowns in fees and attach sample contract.) Are the rates guaranteed at the time of the Conference? = **【US$719.00/ days】**

G. MISCELLANEOUS/POLICIES AND CHARGES:

What are the policies and charges for:

1. Public Address System = **【US$42.00/days】**
2. Microphones = **【US$29.00/days・set】**
3. Spotlights = **【US$13.00/days・set】**
4. Podiums = **【US$20.00/days・set】**
5. Easels = **【US$13.00/days・set】**
6. Blackboards/Bulletin Boards = **【US$42.00/days・set】**
7. Sound/Light Operators = **【To be confirmed】**
8. Audio/Visual = **【To be confirmed】**

H. MEAL FUNCTIONS:

1. Describe the location and facility for the serving and eating of meals. (Attach floor plan with specifications.) = **【No eating or drinking is allowed in the large hall, but may be permitted in other facilities.】**
2. Are the facilities for meals air conditioned? = **【Yes】**

I. CONVENTION CENTER EMPLOYEES:

Are the employees of the convention center and employees of subcontractors of services at convention center members of a union? = **【No】**
If so, how long have these employees been unionized? = **【To be confirmed】**
Does the convention center have a "no strike/no lock out" clause in their union contracts?
= **【To be confirmed】**
When does the union contract expire? = **【To be confirmed】** (date)

J. CONVENTION CENTER COMMITMENT:

Is the convention center committed for the required dates? = **【To be confirmed】**
(Letter of commitment, itemizing rooms committed, must be included with the bid.)

K. CORKAGE FEES:

What are the corkage fees if a National Organization wishes to host a national party at the center?
= **【To be confirmed】**

L. TIME RESTRICTIONS:

Up until what time can an evening National Party be held? = **【To be confirmed】**

M. SIMULTANEOUS INTERPRETATION:

Are many of the meeting rooms equipped for simultaneous interpretation? = **【No】**
How many rooms? = **【Room capacity of each room.】**
Number of languages (booths) in which translation can be provided. = **【To be confirmed】**

Yamagata Grand Hotel

A. GENERAL INFORMATION:

Name of convention facility = **【Yamagata Grand Hotel】**
Address = **【1-7-42 Hon-cho, Yamagata-city, Yamagata, Japan】**
Contact Person = **【Yuji Yatsuyanagi、Hideyuki Urayama】**
Phone = **【+81-23-641-2610】**
Email = **【h-urayama@yamagatagrandhotel.co.jp】**
Fax = **【+81-23-641-2621】**
Air Conditioned: Auditorium = **【Yes】** Meeting Rooms = **【Yes】** Lobbies = **【Yes】**
Are all meeting areas in the convention center accessible to the disabled? = **【No】**
Does the convention center have an exclusive caterer? = **【Yes】**

Name of the caterer: = **【Yamagata Grand Hotel】**

B. PARKING

Will adequate free parking be provided at the convention facility? = **【83 spaces】**
If no, describe alternative parking and costs. = **【Paid parking lot about US$4.00/hour Parking lot by the hotel : about US$3.00/hour】**

C. AUDITORIUM CAPACITY

What is the auditorium capacity for business sessions?
= **【320~600 (Attach floor plan of auditorium with specifications.)】**

D. MEETING ROOM CAPACITY:

a) What is the convention facility total meeting room capacity? (List all rooms with capacity and attach floor plans with specifications.) = **【To be advised】**
b) Are overhead projectors/slide projectors and flip charts readily available for the meeting? = **【Yes】**

E. EXHIBITS:

Exhibit hours will be 8:00 am - 5:00 pm, three (3) days of the Conference. Must be an area that can be secured between the hours of 5:00 pm and 8:00 am. (Attach brochure and floor layouts.)
What is the estimated cost of exhibit space per square foot/meter to exhibitors? = **【To be confirmed】**

F. RENTAL COST:

1. What will convention facilities rental costs be? (Describe any breakdowns in fees and attach sample contract.) Are the rates guaranteed at the time of the Conference? = **【To be confirmed】**

G. MISCELLANEOUS/POLICIES AND CHARGES:

What are the policies and charges for:
1. Public Address System = **【No charge】**
2. Microphones = **【No charge】**
3. Spotlights = **【No charge】**
4. Podiums = **【No charge】**
5. Easels = **【No charge】**
6. Blackboards/Bulletin Boards = **【US$53.00/set】**
7. Sound/Light Operators = **【US$260.00】**
8. Audio/Visual = **【screen: US$158.00/set】 【projector: US$40.00/set】 【player: US$40.00/set】**

H. MEAL FUNCTIONS:

1. Describe the location and facility for the serving and eating of meals. (Attach floor plan with specifications.) = **【To be confirmed】**
2. Are the facilities for meals air conditioned? = **【Yes】**

I. CONVENTION CENTER EMPLOYEES:

Are the employees of the convention center and employees of subcontractors of services at convention center members of a union? = **【No】** If so, how long have these employees been unionized? = **【To be confirmed】** Does the convention center have a "no strike/no lock out" clause in their union contracts? = **【To be confirmed】** When does the union contract expire? = **【To be confirmed】** (date)

J. CONVENTION CENTER COMMITMENT:

Is the convention center committed for the required dates? = **【To be confirmed】**
(Letter of commitment, itemizing rooms committed, must be included with the bid.)

K. CORKAGE FEES:

What are the corkage fees if a National Organization wishes to host a national party at the center?
= **【wine: US$13.00/bottle, Japanese sake 1.8L: US$27.00/bottle, Whiskey:720ml: US$20.00/bottle, Beer is not available】**

L. TIME RESTRICTIONS:

Up until what time can an evening National Party be held? = **【22:30 (10:30 PM)】**

M. SIMULTANEOUS INTERPRETATION:

Are many of the meeting rooms equipped for simultaneous interpretation? = **【No】**
How many rooms? = **【To be confirmed】**
Room capacity of each room. = **【To be confirmed】**
Number of languages (booths) in which translation can be provided. = **【To be confirmed】**

JCI AREA CONFERENCE HOST LOM'S BID FORM #5
HEADQUARTERS HOTEL

Proposed Headquarters Hotel Information (Attach brochure) - Final selection and/or confirmation of Headquarters Hotel will be made by the Secretary General of JCI. All meeting space in proposed headquarters property must be available to JCI beginning four (4) days prior to the Conference.

Hotel Name =【Yamagata Kokusai Hotel】
Contact Name & Title =【Toshio Yoshida】
Hotel Address =【3-4-5 Kasumi-cho, Yamagata-City, Yamagata prefecture, Japan】
Telephone =【+81-23-633-1313】
Email =【info@kokusaqihotel.com】
Fax =【+81-23-626-3318】

A. ROOM BLOCK AND RATES:

1. Total number of rooms in hotel =【**176 rooms**】
2. Maximum number of rooms which can be committed =【**150 rooms**】

B. TYPES OF ROOMS IN ROOM BLOCK:

ROOM CATEGORY (i.e., standard, medium, deluxe)	NUMBER OF ROOMS				
	SINGLE	DOUBLE	TWIN	1 BR SUITES	2 BR SUITES
Standard	80	3	60		
Medium			5		
Deluxe		2	150		

C. PROPOSED GROUP ROOM RATES:

ROOM CATEGORY (i.e., standard, medium, deluxe)	RATES (US$)				
	SINGLE	DOUBLE	TWIN	1 BR SUITES	2 BR SUITES
Standard	90	160	190		
Medium		197			
Deluxe		2	368		

Are the room rates guaranteed at the time of the Conference? = **【Yes】**
If not, what percentage (%) increase is expected at the time of the Conference? = **【To be confirmed】**

D. PERIOD OF ROOM RATES:

How many days prior to and after the official meeting dates would these room rates apply? = **【3 days】**

E. CUT-OFF DATE/FINALIZING:

1. Cut-off date for finalizing the room block is: = **【21 days before】**
2. Cut-off date for finalizing the meeting room block is: = **【To be confirmed】**

F. GUEST ROOMS:

1. Can copies of room confirmations be provided on approximately a weekly basis?
   = **【To be confirmed】**
2. Are room deposits required on all reservations or only on rooms guaranteed for late arrival?
   = **【To be confirmed】**
3. Is an individual's guaranteed confirmed room rate the same on arrival? If the rooms confirmed are not available to the individual, will comparable rooms and taxi fare to and from such rooms be provided by the hotel until rooms confirmed are available?
   = **【An individual is guaranteed the confirmed room rate on arrival unless there is overbooking by the hotel. In the case of overbooking】**,
4. What are the hotel's policies for children staying in the same room with their parents or guardians?
   = **【To be confirmed】**
5. What is the policy and charge for extra beds in a sleeping room?
   = **【Extra beds are only available for twin rooms (a maximum of 6 rooms in total), they are not available for single rooms】**
6. a. What is the normal check-in time? = **【After 3:00 PM】**
   b. What is the normal check-out time? = **【Before 10:00 AM】**
7. What is the sales and room occupancy tax? = **【To be confirmed】**
8. Will the hotel allow JCI to assign rooms? = **【To be confirmed】**
9. Will the hotel assign a person with sufficient authority to work with the Secretary General? (Please indicate who this will be and state authority.) = **【Toshio Yoshida】**

G. COMPLIMENTARY ACCOMMODATIONS:

1. What is the hotel's complimentary room policy?
   = **【For each room type, one complimentary room for every 16 rooms】**
2. In consideration for being name The JCI Headquarters Hotel, would the hotel provide (on a complimentary basis and not to be counted in the room formula of complimentary nights) the following? This would not apply if another hotel is selected as Headquarters Hotel.
   *One two-bedroom deluxe suite/maximum - 12 nights (for Chairman)
   *One two-bedroom deluxe suite for a total of 6 nights (President of JCI)
   = **【No】**
3. In the event that a need may arise for a number of sleeping rooms for staff and speakers over and above the number provided by the complimentary room night formula, can a special room rate be provided (such as 30% of the convention room rates in effect for the meeting) apply to approximately 300 rooming nights?
   = **【No】**

H. MEETING SPACE:

1. Please provide floor plans of meeting rooms and public space. = **【To be confirmed】**
2. Will all meeting space utilized be available without charge? = **【Charges will apply.】**

I. MISCELLANEOUS POLICIES AND CHARGES:

What are the policies and charges for the following in the hotel?

1. Public Address System = **【No charge】**
2. Microphones = **【up to three microphones can be used free of charge】**
3. Spotlights = **【about US$60.00/set】**
4. Podiums = **【No charge】**
5. Easels = **【about US$12.00/set】**
6. Blackboards/Bulletin Boards = **【about US$40.00/set】**
7. Sound/Light Operators = **【To be confirmed】**
8. Audio/Visual Equipment = **【To be confirmed】**

J. FOOD AND BEVERAGE FUNCTIONS:

1. Please provide a complete set of current menu suggestions, prices and policies for catered events (breakfast, luncheons, dinners, receptions and coffee breaks) and for room service (food and beverages). = **【To be confirmed】**
2. What are the union regulations and requirements concerning waiters and their duties? = **【To be confirmed】**
3. Can menu prices be confirmed 14 months in advance? Will guarantees for food functions be given 48 hours in advance with an additional 5% of seats set over the guarantee? = **【To be confirmed】**
4. In consideration for being named The JCI Headquarters Hotel will the bartender charges for up to four (4) small receptions or suites be waived, if these receptions are under minimum sales amount (i.e., $150-200) and a bartender charge is normally assessed? This would not apply if another hotel is selected as the Headquarters Hotel. = **【To be confirmed】**

5. In consideration for being named The JCI Headquarters Hotel will the labor charges for up to four (4) small meal functions be waived, if these meal functions are under the minimum number of people and a labor or waiter charge is normally assessed? This would not apply if another hotel is selected as the Headquarters Hotel. = **【To be confirmed】**
6. In consideration for being named The JCI Headquarters Hotel, JCI will assign (as many as possible) hospitality functions sponsored by registrants in the Headquarters Hotel. Would the hotel offer public space used for the above mentioned hospitality rent-free? This arrangement covers rental only and normal policies relative to labor charges and food and beverage charges will prevail. This would not apply if another hotel is selected as the Headquarters Hotel. = **【To be confirmed】**

K. VIP AND HOSPITALITY:

1. What special treatment will be extended to our VIPs and dignitaries? = **【Not applicable】**
2. Is VIP limousine service available? = **【No】**

L. CREDIT ARRANGEMENTS:

1. Individuals are responsible for their own room and incidental expenses unless otherwise noted by JCI. What are the hotel's normal policies on credit and payment of room charges?
   = **【Payment is required at check-in】**
2. Up to what limit will personal checks be cashed for hotel guests upon presentation of proper identifications?
   = **【Personal checks are not accepted.】**

M. MISCELLANEOUS INFORMATION:

1. What are the current parking charges for hotel guests? = **【US$6.00 per night】**
2. If parking is not complimentary to hotel guests, can four (4) complimentary parking spaces be provided for Host LOM's official use? = **【Yes】**
3. Is the hotel served by regularly scheduled airport transportation? Please list current charges and frequency of service. = **【To be confirmed】**
4. What is the approximate taxi cab fare to the airport? = **【Around US$100.00 to airport】**
5. Is there a policy of placement of directional and information signs in the hotel's public area?
   = **【Yes, in front of the registration desk.】**
6. Does the hotel, at present, have any union contracts? = **【No】**
7. What are the union rules and regulations covering the following personnel in public space?
   a. Musicians = **【To be confirmed】**
   b. Audio/Visual Projectionists = **【To be confirmed】**
   c. Sound Engineers = **【To be confirmed】**
   d. Light Operators = **【To be confirmed】**
   e. Stage Hands = **【To be confirmed】**
   f. Others = **【To be confirmed】**

N. BOOKINGS OF MAJOR GROUPS:

At present, are any major groups definitely booked into the hotel immediately before or after the JCI

meeting dates? (Name of groups, size and arrival and departure pattern.) = **【No】**

O. HOTEL FACILITIES:

1. Please list all public restaurants in the hotel (hours of operation and seating capacities).
   =【Restaurant Glorious 1F 6:30~9:30, 11:30~15:00 80 seat】
2. Please list lounge and bar facilities in the hotel and hours of service.
   =【Pascal Café 10:00~20:00 30 seat】
3. Please list stores and facilities available in the hotel (i.e., sundries, airline desk, etc.)
4. Are there ice machines and soft drink machines on the guest room floors?
   =【Yes: ice machines 9F, soft drink machines 7F/9F/11F】
5. What major renovation plans are scheduled for the hotel during the next year?
   =【Not applicable】
6. Is room service available? List hours of service. = **【No】**

P. SUMMARY:

1. Can a meeting summary be provided to JCI in a reasonable length of time after the meeting, or the following:
   a. Number of guest rooms occupied = **【Yes】**
   b. Types of guest rooms occupied = **【Yes】**
   c. Arrival and departure pattern = **【Yes】**
   d. Suite occupancy = **【Yes】**
   e. Food and beverage functions = **【Yes】**
2. Please state any items which may effect a positive decision to select the hotel as JCI's meeting Headquarters Hotel

SIGNATURE _____

TITLE _____

DATE _____

JCI AREA CONFERENCE HOST LOM'S BID FORM #6 HOUSING

A. HOUSING REQUIREMENT:

JCI requires that at least 800 first-class hotel rooms (including Headquarters Hotel) be available within a two-mile radius of the Headquarters Hotel. Please state the number of such hotel rooms that your city has within the two-mile radius. (Four copies of a map of the map of the area, marked with all hotels and venues, including the distance of each official venue to the Headquarters Hotel, must be attached to the bid.)
=【Two hotels】

B. HOUSING:

All rooms must be available two (2) days prior to Opening Ceremony.

1. Number of hotel rooms within **【two】** mile radius of the convention center.= **【985 rooms】**
2. Total number of hotel rooms committed for the Conference within **【two】** mile radius of the convention center. = **【520 rooms】**

NOTE: Written commitments from individual hotels and motels (or the Convention Bureau, acting on behalf of the properties) are required for a minimum of 800 rooms for the Conference period. Each room must contain a bath, telephone, and adequate climate control system (air-conditioning and/or heating).

C. PROVIDE THE FOLLOWING INFORMATION FOR ALL HOTELS:

=【To be confirmed】

D. RATES GUARANTEE:

Are the rates guaranteed at the time of the Conference? **=【To be confirmed】**
If not, what percentage (%) increase is expected? **=【To be confirmed】**

E. HOTELS:

NAME	NUMBER/ROOMS*				RATES/US$*				RESTAURANTS** RATES/US$			
	S	T	D	ST	S	T	D	ST	TYPE	B	L	D
Hotel Metropolitan Yamagata	51	42	20	1								
Yamagata Kokusai Hotel	80	65	5									
Castle Hotel	110	31	10	1								
Yamagata Grand Hotel	25	74	2	3								
Yamagata Nanoka-machi Washington Hotel	60	15										
Yamagata station Washington Hotel	40											
Richmondo Hotel Yamagata	170											
Hotel Sunroute Yamagata	40	40										
Toyoko-inn Yamagata station	100											

F. COMMENTS:

How much have rates increased in the past 12 months? =【Around 10%】

*S = single; T = twin; D = double; ST = suite

**B = breakfast; L = lunch; D = dinner

JCI AREA CONFERENCE HOST LOM'S BID FORM #7 SPONSORSHIPS

A. Who would host city suggest for sponsor of:

Opening Ceremony = **【To be confirmed】**
National Nights = **【To be confirmed】**
General Sponsorship = **【To be confirmed】**

B. List proposed advertisers in the Souvenir Program Book.

=【To be confirmed】

C. What does host city project in total sponsor income? Projection in donated goods and services?

=【To be confirmed】

JCI AREA CONFERENCE HOST LOM'S BID FORM #8 MEALS

A. List all the first-class caterers in the convention city

=【To be confirmed】

B. Describe how and where food is to be served for all food functions. (Presidential Reception, Delegates Lunches, Senators Lunches, National Night, Closing Banquet and Ball and other key events and receptions)

=【To be confirmed】

C. List approximate cost of meals based on projected prices which will be in effect at the time of the convention. (Quotes must be included with the bid.)

*NOTE: Winning city must solicit public bids for meals. Meal contract can only be let with final approval of JCI's Secretary General.

JCI AREA CONFERENCE HOST LOM'S BID FORM #9 TRANSPORTATION

A. Is a shuttle service planned for the airport? = **【To be confirmed】**

If so, how many buses will be used? = **【To be confirmed】**

What will be their route and frequency? (Attach route and frequency information. Must also provide copy of standard contract indicating hourly minimums and costs.)

Will there be a cost to the delegate? = **【To be confirmed】**

If yes, how much per person? = **【To be confirmed】**

What will be the average traveling time? = **【To be confirmed】**

B. Describe transportation to be used for other activities (such as national parties, receptions) to and from the convention center, headquarters hotel and other delegate hotels. (Attach letters of commitment from suppliers.) = **【To be confirmed】**

Will there be a cost to the delegate? = **【To be confirmed】**

If yes, how much per person? = **【To be confirmed】**

What will be the average traveling time? = **【To be confirmed】**

C. Are there rental cars available? If yes, please list the rates. = **【To be confirmed】**

D. Will you provide VIP transport for the President and Chairman? = **【Yes】**

E. Will you provide special transportation to the Board of Directors of JCI? = **【Yes】**

F. Will you provide special transportation to the National Presidents and VIPs? = **【Yes】**

JCI AREA CONFERENCE HOST LOM'S BID FORM #10
PROGRAM REQUIREMENTS

A. Provide a tentative agenda of activities for senators.

=【Senate　Opening Ceremony, Senator Golf tournament, ASPAC Senate Luncheon, ASPAC Senate Dinner, etc】

B. Provide a tentative agenda of activities for spouses.

= 【Local tour around the city 】

C. Provide a tentative agenda of tours in the city.

=【Tour of Yamadera, a visit to the hot springs in Mt. Zao, Mogami river riverboat cruise and other similar excursions 】

JCI AREA CONFERENCE HOST LOM'S BID FORM #11
NATIONAL PARTIES/JCI MEMBERSHIP SUPPLIES INFORMATION/ SIMULTANEOUS INTERPRETATION

A. Please provide all relative information as to the duty-free importation of JCI membership supplies for sale at the Conference. Attach letters from the appropriate government body.

＝【To be confirmed】

B. Will national parties be held at the convention center?

＝【To be confirmed】

If yes, provide venue layout (brochure), cost per room corkage fees, and current menu suggestions. If no, provide name of venue and above mentioned information. How far is the national parties' venue from the Headquarters Hotel? ＝【To be confirmed】 From the Convention Center? ＝【To be confirmed】

C. Describe country regulations regarding transportation of alcoholic beverages and dispensing of complimentary food and alcoholic beverages (i.e., national parties). (Attach copies of municipal and state regulations.)

D. LANGUAGE FACILITIES:

1. Host City shall provide amplifying and simultaneous translation equipment as needed, with professional interpreters at the following functions and the following languages:

a. Opening Ceremony:

(1) **English** (2) (3) (4)

b. General Assembly:

(1) **English** (2) (3) (4)

c. Discussion Group Sessions: **English**

Room 1-1

(1) **English** (2) (3) (4)

Room 2-1

(1) **English** (2) (3) (4)

Room 3-1

(1) **English** (2) (3) (4)

Room 4-1

(1) **English** (2) (3) (4)

d. JCI Seminars:

Room 1-1

(1) **English** (2) (3) (4)

Room 2-1

(1) **English** (2) (3) (4)

Room 3-1
(1) **English** (2) (3) (4)
Room 4-1
(1) **English** (2) (3) (4)

2. Into which languages will the minutes of all meetings be translated and produced?
(1) **English** (2) (3) (4)
3. Comments:

Note: If Simultaneous Interpretation facilities will be provided, all details of the Host City's contract with the professional interpreters shall be subject to the approval of the Secretary General.

E. The Information in the Annexation to this Conference Bid Form is included for information purposes only.

F. EXECUTION:

1. The Host City has executed the above bid and hereby acknowledges notice that, if the bid is awarded, all of the foregoing shall constitute part of the contract between Host City and JCI and shall be incorporated in said contract.
2. Host City further warrants that it has seen the present contract used by JCI and shall be incorporated in said contract.
3. Host City further warrants that it has answered all paragraphs of this formal bid presentation and has incorporated these in the same sequence into the formal bid presentation and that all information given and all material accompanying this bid is part of the bid and is true and valid.
4. It is intended that this bid shall be legally binding on the host city and shall not be varied except in writing to the Secretary General of the organization. No verbal promises may be accepted by the organization, as an amendment of this bid and only such written promises as are signed by the parties signing this bid or such other parties as the parties signing this bid shall indicate to the Secretary General of the Organization as being authorized to make alterations in writing on behalf of the Host City.

Executed this【**31th**】 day of 【**December, 2011**】.

1. **JCI Yamagata**
Name of Host City Local Organization

Goichi Funabashi
Local President

2. **JCI Japan**
Name of Host National Organization

Masaoki Fukui
National President

JUNIOR CHAMBER INTERNATIONAL (JCI), INC.

3. _____
Secretary General

Budget for the 2014 Asia Pacific Area Conference

BUDGET FOR THE 2014 ASIA PACIFIC AREA CONFERENCE

INCOME

Items	Yamagata in 2014(Yen)	Adhibition
Registration Fee	200,000,000	25,000Yen * 8,000 People
Contribution	20,000,000	Prefecture Government, City of Yamagata, and each Company
Grant Money		
Subsidy		
Advertising Rate		
Circulation Income		
Program Income	10,000,000	JCI's Contribution
Special Program Income	30,000,000	JCI Japan
Miscellaneous Income		
Deposit Received		
Other Miscellaneous Income		Grants from across-the-country Members
Total	260,000,000	

Expenditure

Items	Yamagata in 2014	Adhibition
Venue and Site Management Fees	83,200,000	Meetings Venue Fee, Site Management Fee
Plan and Management Fees	44,200,000	
Headquarter-related Cost	13,000,000	
Instructor-related Cost	10,400,000	
Public Relations Cost	11,700,000	
Public Relations Materials Cost	780,000	
Report Generation Cost	7,800,000	
Banquet Fee	1,248,000	
Liaison Cost	10,140,000	Japan Night
Traveling and Transportation	11,700,000	
Hospitality Gift Fee	1,040,000	
Insurance Fee	260,000	
Communication Cost	0	
Incidental Cost	0	
Deposit Expenditure	0	
Other Refundment	0	JCI Operation Contribution
Contingency	24,532,000	
Total	220,000,000	
Balance of payments Difference	40,000,000	

Appendix

AUDIT REPORT OF JCI YAMAGATA

２０１０年度　監査意見書

【事業監査について】

２０１０年度事業報告に基づき、当該年度中の諸事業を事業計画と共に監査いたしましたところ、良好と認めます。

【会計監査について】

財務諸表及び関係諸帳簿と証憑書類を対象の上監査いたしましたところ、適正であることを認めます。

２０１１年1月５日

社団法人　山形青年会議所

監　　事　安部雄祐

監　　事　菊池　学

CONSTITUTION OF JCI YAMAGATA

Chapter 1 - General Provisions

Article1 (Name)

The Association shall be known as JUNIOR CHAMBER INTERNATIONAL YAMAGATA and is hereinafter referred to as “the Chamber “.

Article 2 (Principal Office)

The Chamber shall have its principal office in Yamagata City, Yamagata Prefecture.

Article 3 (Objectives)

The objectives of the Chamber shall be to develop local communities, to encourage cooperation among members, to cultivate their leadership, to deepen international understandings and to contribute to the peace and prosperity both home and around the world.

Article 4 (Principles of Operation)

1. The Chamber shall not conduct any business activities for the purpose of rearing profits for any particular individuals, corporate bodies and organizations.
2. The Chamber shall not use the business activities for the sake of particular political parties.

Article 5 (Business Activities)

1. In pursuit of achieving objectives, the Chamber shall engage in:
   i. R&D relevant to politics, economy, society and culture as well as activities worthwhile to improve R&D in those fields;
   ii. Activities seeking for healthy development of children and juveniles through hands-on activities and sports;
   iii. Activities with the aim of contributing to the healthy development of both minds and bodies of people and enrich humanity through education and sports;
   iv. Activities seeking for sound development of local communities by holding and taking part in events;
   v. Activities with the aim of promoting international understandings and providing overseas developing communities with economic assistance;
   vi. Activities which help members acquire knowledge necessary for encouraging leadership and become more educated people as well as activities to enhance capability development;
   vii. Activities which help the Chamber collaborate with Junior Chamber International, Japan Junior Chamber and Junior Chambers at home and abroad and then expedite mutual understandings and friendships between them;
   viii. Other activities necessary to fulfill goals of the Chamber.
2. Business activities described in the preceding paragraph shall be carried out in Yamagata prefecture.

Article 6 (Business Year)

Business year of the Chamber shall commence on January 1 and end on December 31 of the same year.

Chapter 2 - Members

Article 7 (Types of Members)

1. Members of The Chamber are categorized into 3 types and the Chamber shall treat regular members as legal employees in light of the Act on General Incorporated Associations and General Incorporated Foundations.
   i. Regular member
      Regular members shall be deemed to be disciplined individuals aged over 20 and under 40 living or working in Yamagata city or nearby area. The application of such membership shall be approved by the Board of Directors.
   ii. Special member
      Special members shall be deemed to be those who were regular members on the last day of business year when they turned to 40 years old and had undertaken an appropriate procedure to be recognized as special members.
   iii. Supporting member
      Supporting members shall be deemed to be individuals, corporate bodies or organizations which agree with objectives that the Chamber has embraced and would foster the development of the Chamber. Their application of membership shall be approved by the Board of Directors.
2. When a regular member turns to 40 years old before the end of the business year, he/she shall remain qualified as a regular member till the end of the business year. Provided, however, that if one is on the Board of Directors or serves as Adviser or Special Adviser, he/she shall not lose his/her qualification of regular member until an ordinary General Meeting held in next January comes to a close.

Article 8 (Membership)

1. Applicants for the regular member of the Chamber shall fill out a designated form, submit it to the Chairman of the Board of Directors and get approval of the Board of Directors.
2. Other matters concerning the membership shall be regulated in the Membership Rules.

Article 9 (Rights of Members)

1. Except as otherwise prescribed herein, regular members shall have equal rights to participate in every activity of the Chamber to accomplish objectives.
2. Rights granted for special members and supporting members shall be regulated in the Membership Rules.

Article 10 (Obligations of Members)

Members of the Chamber shall abide by these Articles of Association and other rules of the Chamber.

Article 11 (Obligations of Regular Members)

Regular members shall assume obligations necessary to fulfill the objectives including taking part in a variety of meetings and events.

Article 12 (Obligation of Paying Fees)

1. Upon becoming a member, every regular member shall pay admission fee therefor determined at a General Meeting.
2. Every member shall pay membership fees stipulated in the Membership Rules.

Article 13 (Leave of Absence)

In case a regular member fails to attend meetings or events for a long term due to inevitable reasons, such member may take leave of absence with an approval of the Board of Directors.

Article 14 (Retirement of Members)

1. If a member withdraws from the Chamber, he/she shall pay fees therefor for the corresponding business year and submit a notification of withdrawal to the Chairman of the Board of Directors.
2. Withdrawal from the Chamber shall require an approval of the Board; provided, however, that this shall not apply when there is an unavoidable reason.

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Article 15 (Expulsion of Members)

1. Any member shall be liable to expulsion by a resolution of a General Meeting:
   i. When he/she violates these Articles or any other rules of the Chamber;
   ii. When he/she commits acts of defamation against the Chamber or acts which hinder the goals of the Chamber;
   iii. When he/she significantly disrupts orders and disciplines of the Chamber;
   iv. When he/she has a legitimate reason to be expulsed.

2. When the Chamber expulses a regular member under the provisions hereinbefore, the Chamber shall notice such member of a legitimate reason for removing his/her membership at least one week prior to the date of a General Meeting. The member shall be given a chance to state his/her case at a General Meeting where a resolution over his/her expulsion would be determined.

Article 16 (Forfeiture of Membership)

Any member shall forfeit all rights:
   i. When he/she withdraws from the Chamber in accordance with the provisions in Article 14 hereinabove;
   ii. When he/she becomes a ward who is of age or a warrantee;
   iii. Upon death or when he/she is adjudicated on disappearance;
   iv. When he/she is removed from the Chamber;
   v. When he/she fails to pay membership fees till the end of business year;
   vi. When there is a consensus on his/her expulsion among all members.

Article 17 (Rights and Obligations accompanied by Forfeiture of Membership)

1. When a member fails to meet membership requirements stipulated in Article 15 hereinabove, he/she shall lose all rights and be immune to membership obligations, provided, however, he/she shall not be exempt from unfulfilled obligations.
2. In case a member is revoked of membership, such member shall have no right to make claims whatsoever including a refund of paid fees or paid admission.

Chapter 3 - General Meeting

Article 18 (Structure)

1. General meeting shall be comprised of regular members.
2. Every regular member shall have one vote at a General Meeting.

Article 19 (Types of General Meeting)

1. The Chamber shall have two types of General Meeting, Ordinary General Meeting and Extraordinary General Meeting.
2. Ordinary General Meeting shall be held in January and September every year.
3. Extraordinary General Meeting shall be convened, if necessary.
4. General Meeting specified in the preceding paragraph 1 shall be deemed to be employees' General Meeting under the Act on General Incorporated Associations and General Incorporated Foundations. Ordinary General Meeting held in January shall be deemed to be Periodical Employees' General Meeting under the same Act.

Article 20 (Authorities)

Voting at the General Meeting shall be adopted over;

i. Appointment and dismissal of Directors and Auditors;
ii. Amendment to the Articles of Associations;
iii. Approvals on provisions promulgated in Article 59, paragraph 1,item 3,4,5 and 6;
iv. Dissolution of the Chamber and how to dispose residual properties the Chamber owns;
v. Determination and change of membership fees and admission fees;
vi. Expulsion of members;
vii. Merger with other Chambers or assign and transfer of a part of or all business activities;
viii. Resolutions brought before a General Meeting by the Board of Directors;
ix. Provisions specified in laws and legislations and provided in these Articles, unless otherwise provided in preceding paragraphs.

Article 21 (Convocation)

1. The Chairman of the Board of Directors shall convene a General Meeting in accordance with a resolution of the Board of Directors. With the consent of all regular members, however, a procedure necessary for summoning a General Meeting may be omitted.
2. When at least one-fifth of regular members having voting rights file a request to the Chairman by indicating the subject matter and the reason of holding meeting, an Extraordinary General Meeting may be called.
3. Upon request under the paragraph hereinbefore, the Chairman shall assemble an Extraordinary General Meeting within 6 days from the date that the request was made.
4. General Meeting shall be called by 7 days' notice in writing which specifies the time and date, the place, the objectives of the meeting.
5. The Chairman may use electronic method to give notice of convocation of a General Meeting to regular members in lieu of writing notice as referred to in the preceding paragraph, if it is so approved beforehand.

Article 22 (Chairman)

The Chairman or a regular member appointed by the Chairman shall preside over a General Meeting.

Article 23 (Quorum)

The quorum of a General Meeting shall be a half of total membership of regular members.

Article 24 (Resolutions)

1. Any resolution at a General Meeting shall be adopted by a majority vote of regular members present thereat.
2. Notwithstanding the provision hereinbefore, resolutions over the following matters shall be adopted at such board meeting at which regular members representing not less than a majority of the total regular members are present, by at least a two-thirds majority of voting rights of regular members present thereat.
   i. Expulsion of regular members
   ii. Dismissal of Auditors
   iii. Amendment to the Articles of Association
   iv. Disposal of fundamental property of the Chamber
   v. Dissolution of the Chamber
   vi. Other matters specified in laws and legislations
3. In the case of a resolution regarding election and dismissal of Auditors or Directors, a decision shall be made for each candidate in a manner provided in the preceding paragraph 1. When the total number of candidates for incoming Directors or Auditors surpasses the quorum speculated in Article 27, candidates shall be selected in descending order of votes from among those who have gained at least a majority votes until the vacated posts are filled.

Article 25 (Voting by Proxy)

1. A regular member who would be absent from a General Meeting for compelling reason may exercise one's voting right through a proxy who is entitled to vote, as provided for by a law.
2. A proxy in paragraph 1 hereinabove shall file a document which proves the power of proxy to the Chairman at every General Meeting.
3. In case a regular member has cast a proxy vote as provide in paragraph 1 hereinabove, such regular members shall be deemed to have been duly present at a General Meeting and counted as quorum in light of provisions prescribed in Article 23 and 24 hereinabove.

Article 26 (Conference Minutes)

1. Proceedings at a General Meeting shall be reduced to minutes, pursuant to the provisions of laws.
2. The Chairman and 2 regular members designated by the Chairman shall affix their names and seals to the minutes.

Chapter 4 - Officers

Article 27 (Officers)

1. The Officers of the Chamber shall consist of;
   i. More than 20 and not more than 30 Directors;
   ii. More than 2 and not more than 4 Auditors.
2. Of Directors elected, one shall be the Chairman of the Board of Directors, 2 to 4 shall be Vice-Chairmen and one shall be a Senior Director.
3. The Chairman stipulated in the preceding paragraph shall act as a representative chairman under the Act on General Incorporated Associations and General Incorporated Foundations. The Vice-Chairmen and Senior Director shall serve as Executive Directors under Article 91, paragraph 1, Item 2 of the same Act.

Article 28 (Election of Officers)

1. Directors and Auditors shall be elected at a General Meeting.
2. Directors shall be elected from among regular members of the Chamber.
3. The Chairman, Vice-Chairmen and Senior Directors shall be elected from among Directors by a resolution of the Board of Directors.
4. Auditors shall be prohibited from assuming Directors, committee members or conference members simultaneously.
5. Of Directors, the number of one Director, his/her spouse, his/her relatives of third degree of kinship and those having special legal relationships with the Director combined shall not be over one-third of all Directors. This shall be applied to Auditors.
6. The total number of Directors who serve as directors or servants of other organizations of this kind or have close relations with other organizations in accordance with a law shall not be over one-third of all Directors. This shall be applied to Auditors.
7. Other requirements for election of officers shall be regulated in the Rules on Election of Officers.

Article 29 (Term of Directors)

1. The term of office of Directors with respect to the business year they are elected shall expire at the time of conclusion of an Ordinary General Meeting held in January. No one shall be precluded from being reelected.
2. If there is a vacant in Directors' offices, the Chamber shall elect another Director to fill a vacancy.
3. If a vacancy in Directors' posts is caused by retirement or expiration of term of the Director, such Director shall retain rights and duties of Directors until a new director takes office.

Article 30 (Term of Auditors)

1. The term of office of Auditors with respect to the last business year ending within two years after their election shall expire at the time of conclusion of an Ordinary General Meeting held in January. No one shall be precluded from being reelected.
2. The term of office of Auditor elected to fill a vacancy of the Auditor who resigned before one's term come to an end, however, shall expire when the term of his/her predecessor would have expired.
3. Paragraph 2 and 3 of the preceding Article shall be applicable to Auditors.

Article 31 (Resignation and Dismissal)

1. Officers shall be allowed to resign with an approval of the Board of Directors.
2. Officers shall be dismissed by a resolution of a General Meeting.

Article 32 (Duties and Authorities of Directors)

1. Directors shall make up the Board of Directors and perform their duties as provided for by laws and legislations and by these Articles of Association.
2. The Chairman shall execute his/her duties on behalf of this corporate body.
3. The Vice-Chairmen shall assist the Chairman in executing his/her duties.
4. The Senior Directors shall assist the Chairman in executing his/her duties, manage the secretariat and sort out general affairs of the Chamber.
5. The Chairman and Executive Directors shall report to the Board of Directors on the progress of their duties at least than twice a year at intervals in excess of 4 months.

Article 33 (Duties and Authorities of Auditors)

1. Auditors shall oversee the performance of Directors' duties and prepare an audit report as provided for by a law.
2. Auditors shall be entitled to request Directors or mandatory to inform of the progress of activities of the Chamber and they may check the finance and activities of the Chamber at any time

Article 34 (Obligations to Report to Directors)

When Auditors find that Directors commit illegal acts or possibly engage in misdeeds, or there is a violation against a law and these Articles or profound injustice is found, Auditors shall promptly inform the Board of Directors of the problem.

Article 35 (Obligations to Attend the Board Meeting and so on)

1. Auditors shall attend a Board Meeting and state their opinions whenever they find it necessary.
2. In the case referred to in the Article hereinbefore, Auditors shall be entitled to ask the Chairman to call a Board Meeting whenever they find it necessary.
3. In the event that the Board of Directors fail to give 5 day's notice for calling a Board Meeting set for within 2 weeks from the date when the request was made, Auditors who demanded convocation of a meeting shall be allowed to convene a Board Meeting.

Article 36 (Obligations to Report to the General Meeting)

Auditors shall check over agendas, documents, electronic records and other materials to be submitted by Directors to a General Meeting. When there is a violation against a law and these Articles or profound injustice is found, Auditors shall inform a General Meeting of the result of their investigation.

Article 37 (Suspension of Duties of Directors by Auditors)

When it is found out that acts of a Director are out of the purposes of the Chamber, his/her performance is against laws and legislations or these Articles, or when he/she possibly engage in misdeeds and his/her unlawful acts might inflict considerable damage on the Chamber, Auditors may tell such Director to stop these acts and deeds.

Article 38 (Compensation)

Officers shall serve without any compensation or allowance.

Article 39 (Ex-Chairman of the Previous Year and Others)

1. The Chamber may have one Ex-Chairman who assumed chairmanship previous year, not more than 3 Special Advisors and not more than 3 Advisors as arbitrary functions. They are hereinafter referred to as "Ex-Chairman and Others"
2. Ex-Chairman may state his/her opinion over activities based on his/her experience.
3. Special Advisors shall be elected by the Board of Directors from among regular members who have once served as the Chairman other than Ex-Chairman and may state their opinions and answer the questions raised by the Chairman about the activities based on their experiences.
4. Advisors shall be elected from among regular members and shall have a right to express their opinions and answer the questions raised by the Chairman based on their experiences.
5. Special Advisors and Advisors shall be elected by a resolution of the Board.

6. Provisions of Article 29, paragraph 1 and Article 31 shall be applicable to the term of office, resignation and dismissal of Ex-Chairman and Others.
7. Ex-Chairman and Others shall serve without any remuneration or allowance.

Chapter 5 - The Board of Directors

Article 40 (Structure)

1. The Chamber shall have the Board of Directors in accordance with the Act on General Incorporated Associations and General Incorporated Foundations.
2. The Board of Directors shall consist of all Directors.

Article 41 (Authorities)

1. The Board of Directors shall execute the following duties, in addition to the provisions or these Articles of Association:
   i. Selection and dismissal of the Chairman, Vice Chairmen, Senior Directors;
   ii. Selection and dismissal of the Special Advisors and Advisors;
   iii. Determination of the date, the place and agenda of a General Meeting;
   iv. Matters concerning formulation, amendment and abolition of these Articles;
   v. Oversight of Director's performance of their duties;
   vi. Determination of activities of the Chamber except as otherwise provided in preceding paragraphs.
2. The Board of Directors shall not be allowed to delegate its decision-making power to Directors in the following matters and other critical matters concerning Directors.
   i. Disposal and inheritance of critical properties
   ii. High debts
   iii. Selection and dismissal of important mandatory
   iv. Setting up, reorganizing and dismantling secondary offices and other important organizations
   v. Establishing a system to ensure that Director's duties comply with laws and ordinances and these Articles as well as a system to ensure the appropriateness of activities of the Chamber, as provided for by laws.
3. Ex-Chairman and Others may attend the Board of Directors meeting and state their opinions.

Article 42 (Types of the Board of Directors Meeting and Holding a Meeting)

A regular board meeting shall be held once a month and an extraordinary board meeting shall be held whenever necessary.

Article 43 (Convocation)

1. The Chairman shall convene a board meeting, unless otherwise provided by these Articles.
2. Upon request of convocation of a board meeting in writing with the purpose of a meeting submitted by Directors other than the Chairman, the Chairman shall give 5 day's notice of calling an extraordinary board meeting set for within 2 weeks from the date the request was made.
3. When the Chairman fails to issue the notice of calling an extraordinary board meeting set for within 2 weeks from the date the request was made, no later than 5 days from the date the request was made, the Director who demanded convocation shall be entitled to assemble the extraordinary board meeting.
4. The Director who convenes a board meeting should give notice to each Director, Auditor and Ex-Chairman and Others at least 7 days prior to the date of meeting. In case of emergency, however, this period may be shortened.

5. Notwithstanding provision in the preceding paragraph, the Board of Directors shall have a right to hold the meeting without procedure required for convocation, if there is consent of all Directors and Auditors.

Article 44 (Chairman)

The Chairman of the Board of Directors or one appointed by the Chairman shall preside over a board meeting. Provided, however that the chair of a board meeting shall be designated from among Directors by mutual agreement only when they elect the Chairman of the Board of Directors.

Article 45 (Quorum)

Quorum of a board meeting shall be a half of total Directors save Directors who have special interests over the resolution of a meeting.

Article 46 (Resolution)

1. Except as otherwise provided in these Articles, any resolution of a board meeting shall be adopted by a majority vote of Directors present thereat.
2. Directors who have special interests over a resolution may not vote at a board meeting.

Article 47 (Omission of Voting)

In case Directors have made a proposal on the objectives of voting and all Directors who are eligible to vote on the proposal have manifested their intention to agree to such proposal in writing or by means of electronic records, a resolution to approve such proposal shall be deemed to have been duly adopted at a board meeting; provided, however, that resolution shall not be adopted when Auditors have argued against it.

Article 48 (Omission of Reporting)

1. In case Directors or Auditors inform all Directors and Auditors of the matters to be reported, it shall not be required to tell the matters to the Board of Directors.
2. The provision in the paragraph hereinabove shall not be applied to the report stipulated in Article 32, paragraph 5.

Article 49 (Minutes)

1. Proceedings at a board meeting shall be reduced to minutes, pursuant to the provisions of laws. The Chairman and Auditors shall affix their names and seal thereto. In case the Chairman is absent from the meeting, Directors and Auditors present thereat shall affix their names and seal to the minute.

Article 50 (Standing Board Meeting)

1. The Chamber may form a standing board meeting to discuss the agenda to be presented to the Board of Directors. Directors, however, shall not be precluded from submitting the agenda to the Board of Directors without negotiating at a standing board meeting.
2. The standing board meeting shall be comprised with the Chairman, Ex-Chairman, Vice-Chairmen, Senior Directors and Directors designated by the Chairman. Directors shall be allowed to be present thereat.

Chapter 6 - Regular Meeting and Committees

Article 51 (Regular Meeting)

1. The Chamber shall hold a regular meeting as an arbitrary meeting to perform activities specified in Article 5.
2. A regular meeting shall be held at least once a month.
3. Management of the regular meeting shall be governed by a resolution of the Board of Directors.

Article 52 (Establishment of Offices, Committees and Conferences)

The Chamber shall establish offices, committees and conferences to study, examine, discuss and carry out matters essential to attain goals of the Chamber.

Article 53 (Composition of Offices, Committees and Conferences)

1. An office shall consist of one Chief and one or more staff. A committee and a conference shall be composed of one Chairman, one Chair and one or more committee/conference members respectively.
2. The Chief of office, Chairmen and Chairs of committee/conference shall be designated by the Chairman of the Board of Directors from among Directors with an approval of the Board. Staff of office, committee/conference members shall be appointed by the Chief, Chairman and Chair respectively from among regular members with an approval of the Board of Directors.
3. Critical matters in reference to the preceding paragraph shall be regulated by the Management Regulations.

Article 54 (Joining a Committee)

Every Regular member save the Chairman, Vice-Chairmen, Senor Directors, Auditors and Ex-Chairman and Others shall, in principle, belong to either committee or conference.

Chapter 7 - Properties and Accounting

Article 55 (Fundamental Property)

1. The Chamber may hold fundamental property to conduct activities stipulated in Article 5.
2. Fundamental property shall mean property which has been approved at a General Meeting to be incorporated into permanent property of the Chamber.
3. Permanent property shall be neither disposed nor pledged as collateral. Under unavoidable circumstances, however, a part of or all property may be disposed or pledged as collateral only by a resolution of a General Meeting.
4. Gains from investment of fundamental property shall be used for activities provided in Article 5.

Article 56 (Management and Control of Property)

The property that the Chamber owns shall be managed by the Chairman in line with a resolution of the Board of Directors.

Article 57 (Accounting Principle)

Accounting of the Chamber shall be deemed to comply with generally-accepted accounting practice of public interest corporations.

Article 58 (Project Plan and Revenue & Expenditure Estimates)

1. Project plan, statements of revenue & expenditure and statements of fund-raising & capital investment estimates shall be prepared by the Chairman at least the day before the commencement date of every business year and approved by the Board of Directors. In case of amendment to these documents, the same procedure shall be required.
2. Project plan and statements of revenue & expenditure shall be kept at the principal office until corresponding business year completes and may be accessible to the public.

Article 59 (Project Report and Account Settlement)

1. With reference to project report and settlement report, the Chairman shall make the following documents after the completion of every business year. These documents shall be audited by Auditors, approved by the Board of Directors, submitted to an Ordinary General Meeting held in January. Details of the documents stipulated in the following paragraph 1 and 2 shall be reported to the Board of Directors, and documents stipulated in the following paragraph 3,4,5 and 6 shall be approved by the Board of Directors.
   i. Project Plan
   ii. Appendix Breakdowns of Project Plan
   iii. Balance Sheet
   iv. P/L Statement
   v. Appendix Breakdowns of Balance Sheet and P/L Statement
   vi. List of Property
2. The Chamber shall disclose its Balance Sheet, pursuant to the provisions of laws and ordinances, right after the completion of the Ordinary General Meeting held in January.

Article 60 (Balance of Property after Subtracting Property used for Public Interest Purpose from Entire Property)

Based on the provision in Article 48 of the Act on Authorization of Public Interest Incorporated Associations and Public Interest Incorporated Foundations, the Chairman shall be deemed to calculate balance of property after subtracting property used for public interest purpose as of the final day of corresponding business year and every business year, and then list it in the document stipulated by Article 59, Clause 2, Item 3.

Chapter 8 - Management

Article 61 (Secretariat)

1. The Chamber may form the secretariat in order to handle administrative jobs.
2. The secretariat shall have clerks necessary for carrying out the jobs.
3. Matters necessary for organizing and managing the secretariat shall be specified separately by the Chairman through a resolution of the Board of Directors.

Article 62 (Books and Documents to be appointed)

1. The following books and documents shall be always kept at the principal office of the Chamber
   i. The Articles of Association and other rules
   ii. List of members
   iii. List of Directors and Auditors
   iv. Documents concerning admission, approval and registration
   v. Documents concerning proceedings of the Board of Directors and General Meeting
   vi. List of Property

vii. Project plan and statements of revenue & expenditure
viii. Project report and financial documents
ix. Audit report
x. Documents stating the outline of critical management organizations, activities and crucial figures about them
xi. Books and documents as provided for by a law

2. Browsing books and documents stipulated in each item of the preceding paragraph shall be governed by laws and ordinances.
3. Book and documents provided in each item of the paragraph 1 hereinabove shall be kept at the principal office for five years.

Chapter 9 - Disclosure of Information and Protection of Personal Information

Article 63 (Disclosure of Information)

1. The Chamber shall be deemed to actively release the progress of activities, status of management, financial data and others in order to promote fair and open activities.
2. Matters necessary for disclosing information shall be governed by laws and ordinances.

Article 64 (Protection of Personal Information)

The Chamber shall be deemed to make assurance doubly sure on protecting confidential personal information learned during the course of implementing activities.

Article 65 (Public Relations)

Advertisement of the Chamber shall be done through posting it at the place accessible to the public at the principal office.

Chapter 10 - Amendment to the Articles of Association, Merger and Dissolution of the Chamber

Article 66 (Amendment of these Articles)

The Articles of Association shall be amendable by a resolution of a General Meeting.

Article 67 (Merger and so on)

The Chamber may merge with other corporate bodies provided in the Act on General Incorporated Associations and General Incorporated Foundations and transfer a part of or all property that the Chamber owns to new body with only through a resolution of a General Meeting.

Article 68 (Dissolution)

The Chamber shall dissolve by a resolution of a General Meeting or for the reason specified by law.

Article 69 (Bestowing Property after Subtracting Property used for Public Interest Purpose)

In the event that the Chamber is revoked of its certification authorized as public interest corporation, or cease to exist as a result of merger except for a case that a corporate body which will succeed rights and obligation of the Chamber is a public interest corporation, and there are remained property after using some for public interest

purpose, the Chamber shall be deemed to donate property commensurate with the value to other public interest corporation or national /local public entity which has similar objectives within one month only through a resolution of a General Meeting.

Article 70 (Disposal of Residual Property)

The residual property after liquidating the Chamber through winding-up shall be deemed to be donated to other public interest body or national/local public entity with similar objectives, only through a resolution of a General Meeting.

Chapter 11 - Miscellaneous Provisions

Article 71 (Delegation)

Unless otherwise provided herein, matters necessary for managing the Chamber shall be governed by a resolution at the board of directors.

Supplementary Provisions

1. These Articles shall take effect as from the day of registration of establishment of public interest corporation as provided in Article 106, paragraph 1 of the Act on the Revision, etc. of Related Acts that Accompany the Enforcement of the Act on General Incorporated Association and General Incorporated Foundation and the Act on the Authorization, etc. of Public-interest Incorporated Associations and Public-interest Incorporated Foundation, hereinafter referred to as "Revision Act".
2. The first Chairman of the Chamber shall be Masahiro Noguchi.
3. The first Vice Chairmen of the Chamber shall be Shuji Inoue, Hidekazu Saito and Yoshiyuki Nakamura.
4. The first Senior Directors of the Chamber shall be Shintaro Suzuki.
5. The first Directors other than the Chairman, Vice-Chairmen, Senior Directors shall be Taichiro Ando, Kenji Ito, Tomohiro Endo, Hideo Kondo, Yasushi Sakurai, Takahiro Sato, Masatoshi Sato, Shinji Sugahara, Chikara Suzuki, Yasuhiro Takeda, Hitoshi Toukairin, Masatoshi Nakamura, Yoshihiro Misawa, Masanori Yaguchi, Ryuta Yokoyama and Akihiro Watanabe.
6. The first Auditors shall be Hideaki Saito and Hidekazu Sakai.
7. In the event that dissolution of special case juridical persons under Civil Code as provided by Article 106, paragraph 1 of Revision Act and establishment of a public interest corporation is registered, notwithstanding the provision of Article 6, the end of the business year shall be the day before the registration date of dissolution and commencement date of the business year shall be the registration date of establishment.

MANAGEMENT REGULATIONS OF JCI YAMAGATA

Article 1 (Objectives)

These Regulations shall set forth the matters concerning organizational operation based on the Articles of Association of Junior Chamber International Yamagata with the purpose of facilitating operation of the Chamber and helping them achieve their goals.

Article 2 (Duties of Officers)

In addition to the duties prescribed by Articles of Association, officers of the Chamber shall execute the following duties.

1. The Chairman of the Board of Directors shall
   i. Represent the Chamber and be responsible for all activities.
   ii. Attend the general meeting and the meeting of board of directors of Japan Junior Chamber and execute one's voting right on behalf of the Chamber and state his/her opinion.
2. Directors shall assist the Chairman and deliberate and sort out the following issues at a Board Meeting.
   i. Matters concerning the Articles of Association and other rules.
   ii. Matters concerning the General Meeting and regular meeting.
   iii. Matters concerning admission, withdrawal, awards, expulsion of members and plan of how to improve their attendance.
   iv. Matters concerning organizing, establishing, realigning and abolishing committees.
   v. Matters concerning giving guidance for regular members.
   vi. Matters concerning project plan and its progress as well as project report.
   vii. Matters concerning giving an advice to the activities of each committee.
   viii. Other matters.
3. Chief of Office, Special Chairman of Committee, Chairman of Committee, General Manager, Chair, Deputy Chairman, Loaned Director, Chief of the Secretariat and Chief of Finance shall be assigned from among Directors.
4. The Vice-Chairmen of the Board of Directors shall find a common ground in opinions and have a unified opinion with the Chairman through close communication, share account works and other general affairs with the Chairman and make efforts for smooth operation of the Chamber in collaboration with the Chairman.
5. Chief of Office
   i. Chief of Office shall assist Vice-Chairmen, control the committee under each office, harmonize views, build a consensus among the committee and maintain the smooth operation of the Chamber by encouraging lively activities.
   ii. When the agenda is put on the table, Chief of Office shall coordinate views and confirm the context of agenda with each committee in advance.

6. Senior Directors shall assist the Chairman and be in charge of:
   i. Matters concerning holding a General Meeting and a Board Meeting;
   ii. Matters concerning keeping liaison among committees and overseeing committees;
   iii. Matters concerning general affairs, documentation and congratulations and condolences;
   iv. Matters concerning managing supplies and equipment;
   v. Matters concerning control of the secretariat, personnel affairs and wage system;
   vi. Matters concerning overseeing budget and its implementation;
   vii. General affairs which don't belong to other category.
7. Chief of the Secretariat shall assist Senior Directors and help the secretariat run smoothly.
8. Chief of Finance shall assist Senior Directors, execute smooth budget operation and support the secretariat.

9. Loaned Director shall be dispatched to an organization having relations with the Chamber and bridge between it and the Chamber.
10. The Secretariat shall help the Chairman, Senior Directors deal with general affairs of the Chamber, communicate and coordinate views with each committee.
11. Duties of the Special Chairman of Committee, Chairman of Committee, Chair and Deputy Chairman shall be determined at a Board Meeting.

Article 3 (Matters with reference to Regular Meeting and Attendance requirement)

1. A regular meeting shall, in principle, be held on the second Tuesday every month. It may be changeable, however, only through resolution of the Board of Directors.
2. Regular members shall attend a General Meeting, regular meeting, meetings of committee they belong to and other meetings the Chamber holds.
3. Attendance rate at each General Meeting, regular meeting and committee meeting shall be unraveled.
4. Regular members shall be deemed to inform their absence, lateness and early leave at a General Meeting, regular meeting and committee meeting beforehand without failure.

Article 4 (Matters relating to Office, Committee, Project Team and Conference)

1. Under the leadership of the Chairman, the Chamber shall form four offices, two special committees, six committees, one bureau and one project team: Office for Developing Human Resources, Office for Empowering Members, Office for Supporting Yamagata Block Council, LOM Management Office, Special Committee of “Dreams Come True”, Special Committee of Fireworks Festival, Committee for Developing Human Resources, Committee for Enhancing Membership, Member Interaction Committee, Committee for Supporting Yamagata Block Council, Public Relations Committee, General Affairs Committee: as well as Bureau of Finance and Project Team for Promoting Public Interest Incorporated Associations. In accordance with needs, the Chamber may establish Special Committee and Special Conference only by a decision of the Board of Directors. Taking account of each request and overall balance, the Board of Directors shall determine whether or not a new Special Committee or Conference would be set up.
2. Composition of each committee and project team except for office, Special Committee is as follows.
   - Office
     One Chief of Office and one or more staff
   - Special Committee
     One Special Chairman of Committee, one General Manager, one Head of Division and one or more committee members
   - Committee other than Special Committee
     One Committee Chairman, one Vice-Chairman of Committee, one Executive, one Accountant and one or more committee members
   - Bureau of Finance
     One Bureau Chief of Finance
   - Project Team
     One Leader, one Sub-Leader and one or more project members

Article 5 (Duties of Office, Committee, Bureau of Finance and Project Team)

Duties of offices, committees, Bureau of Finance and project team shall be defined as follows.
Each Office, Bureau of Finance and Project Team shall hold meetings necessary to fulfill their duties and become a key foundation to promote them.
Each committee shall hold committee meeting at least once a month and become a key foundation to architect and implement its own project plans.

1. Office
   i. Promoting key projects to meet the mid-and-long-term visions
   ii. Examining effective projects for each committee
   iii. Coordinating competing projects
   iv. Holding periodical meetings for the office
   v. Others
2. Special Committee of “Dreams come true”
   i. Activities to invite JCI Asia Pacific Conference
   ii. Matters in relation to Su Wei JC, an affiliated JC
   iii. Building relationships with new JCs
   iv. Planning and holding regular meetings
   v. Others
3. Special Committee of Fireworks Festival
   i. Planning and holding the 32nd Yamagata Fireworks Festival
   ii. Planning and holding Yamagata Fireworks Festival in more sustainable way
   iii. Planning and holding regular meetings
   iv. Planning and holding Christmas party with JC’s family members
   v. Activities to invite JCI Asia Pacific Conference
   vi. Others
4. Committee for Developing Human Resources
   i. Kid’s Art Compass
   ii. Planning and holding regular meetings
   iii. Yamagata Information Desk
   iv. Activities to invite JCI Asia Pacific Conference
   v. Others
5. Committee for Enhancing Membership
   i. Membership expansion
   ii. Planning and holding regular meetings
   iii. Projects for new members
   iv. How to promote acquisition and use of JC-ID Card
   v. Council of Waste Paper Recycling Campaign
   vi. Yamagata Little League and Senior League
   vii. Activities to invite JCI Asia Pacific Conference
   viii. Others
6. Member Interaction Committee
   i. New Year Ceremony and Convivial Gathering
   ii. Planning and hosting alumni regular meetings
   iii. Exchange with Yamagata JC Senior Club
   iv. Support for Yamagata JC Potato Club
   v. Activities to invite JCI Asia Pacific Conference
   vi. Others
7. Committee for Supporting Yamagata Block Council
   i. Supporting and keeping contact with members dispatched to other organizations
   ii. Planning and holding regular meeting
   iii. Activities to invite JCI Asia Pacific Conference
   iv. Others
8. Public Relations Committee
   i. Public relations and transmitting information
   ii. Covering, archiving the activities of the Chamber and compiling them into an album
   iii. Supporting members dispatched to other organization and communicating with JCI, JC Japan, Regional Councils and Block Councils

iv. Negotiation for a variety of conventions and events
v. Planning and holding regular meeting
vi. JCI Japan Award
vii. JCI Award
viii. Activities to invite JCI Asia Pacific Conference
ix. Others

9. General Affairs Committee
   i. Managing General Meeting, regular meeting and Board Meeting
   ii. Planning and holding regular meeting
   iii. General Affairs
   iv. Registration into JCI Japan Communication Systems
   v. Wide-Area Community Development Council
   vi. Beautiful Commission
   vii. Kitzbühel Club
   viii. Activities to invite JCI Asia Pacific Conference
   ix. Others
9. Bureau of Finance
   i. Inspection of project budget
   ii. Assistance to the Secretariat
   iii. Activities to invite JCI Asia Pacific Conference
   iv. Others
10. Project Team for Promoting Public Interest Incorporated Associations
   i. Promoting activities to acquire status as public interest corporate body
   ii. Others

Article 6 (Awarding)

1. Awards shall be granted to individuals, organizations and commissioners who have been enormously credited with their efforts in encouraging activities of the Chamber by a decision of the Board of Directors. The way of awarding shall be decided by the Board of Directors in each case.
2. The Chamber may form Awards Committee. The Committee shall consist of one committee chairman, one vice-chairman of committee and one or more committee members. They shall be elected from among members and special members at a Board Meeting. The Chairman and Vice-Chairman of Committee shall be appointed by the Board of Directors from among the committee. The term of the committee shall be determined by a decision of the Board of Directors.
3. The Awards Committee shall be deemed to discuss whether award winner candidates deserve the awards or not and submit a result of their discussion to the Board of Directors.
4. The awards shall be recommended by the Awards Committee for;
   i. Those who have made remarkable achievement in expansion and growth of the Chamber;
   ii. Those who have greatly contributed to activities of the Chamber;
   iii. Those who have especially contributed to the society;
   iv. Those with good attendance;
   v. Non-members of the Chamber who have agreed with the activities of the Chamber and made considerable achievements in improving local communities;

CURRENT YEAR'S PLAN OF ACTION (YEAR 2011)

Committee	Project	Detail	Result
International Affair Committee	ASPAC PR	Produce the ASPAC YAMAGATA Pins and Banners	ASPAC Yamagata PR at ASPAC Manila 2011 and other conference reception using the banner and giving away the Pins
	Promoting ASPAC for JCI Yamagata members	Encourage JCI Yamagata members to get a passport to participate JCI conference in the world and get a facebook account to communicate with our sister clubs and the other JCI members.	Most of members got a passport already and also got a facebook account.
	Preparing for ASPAC Senate Golf	Sending invitation letters and promoting and arranging.	The Senate Golf had been canceled due to Great East Japan earthquake of March 11th 2011.
	Sister Club Su-wei JC	Attending the New year's party each other every two years with our sister club Su-wei JC in Taiwan. We concluded a sister club in 2008.	Participated in New years party in Taiwan and we promoted a better understanding.
	Our New sister Club	We think it's good for us to conclude sister club with Hong Kong city lady JC to learn from them about ASPAC. Because ASPAC will take place in Hong Kong in 2012.	Our club and Hong Kong City lady JC concluded a sister club.
	Regular Meetings	We made ASPAC Manila VCR for JCI Yamagata members to learn about ASPAC.	
Yamagata Fireworks Special Committee	23rd Yamagata Fireworks Festival		
	Monthly Meeting		
	Christmas party		

	KID'S ART RASHINBAN!	Our 50th anniversary proposal of the Junior Chamber Yamagata "The Mother Land YAMAGATA". In the proposal, there are 2 themes. "YAMAGATA city color culture" and "YAMAGATA town circulation of the human mind". We have been continuing operations this work as a commitment to the creation marks for seven years. We have an art appreciation program at our treasure, "Yamagata Museum of Art" to provide the place where the Kids can feel from the art.	We often had training seminars for leaders who will be great urban development navigators and actually we produced many great navigators this year. We could pull out a lot of interest in art appreciation program for preschoolers with interactive art programs. Also we tried enjoy a sculpture in front of the museum.
Person Creation Promotion Commission	Monthly Meeting in May	The regular meeting in May had been canceled due to Great Higashi Nihon earthquake of March 11th 2011.	
	Yamagata Guide Station	We established this "Yamagata Guide Station" in 2006. The purpose of this project is to introduce Beautiful Yamagata to tourist from all over the Japan and the world. Now 56 stores and offices joining us today.	We visited stores and offices which are joining us and we had some discussion meetings to build a consensus and get a mutual understanding. After the earthquake, we published "Saigai-Taisaku Kawaraban" (The newspaper for the information of disaster prevention measures) to help people especially who evacuated from Fukushima and Miyagi.
Committee for Membership Expansion	Recruiting new members	Recruiting new members in January and encourage them to attend pre-member seminar to get a membership.	We had some seminars for new members from February to October. Recruiting action from January to December. We got 13 new members.
	Monthly Meeting	Monthly meeting in June at Yamagata Terusa	It had been canceled due to Great East Japan earthquake of March 11th 2011.
	New members project	Project for JCI Yamagata members and their families planed by only new members.	13 new members planed Imoni party on Oct 23rd and everyone enjoyed it very much.
	OKOSHIKUDASAI council	Supporting "OKOSHIKUDASAI council" as a secretariat since they established.	The general meeting took place in September which was postponed due to the great earthquake in March.

	Yamagata Little Senior league	Supporting “Yamagata Little Senior league" since they established.	We didn't have a league game this year.
Membership Association Commission	JCI Yamagata New year's cerebration Party	Date: January 17, 2011 (Mon) 18:00- Ceremony 19:00- Banquet. Venue: Hotel Metropolitan YamagataBudget: JPY 600,000Guests: Ministries and agencies of Yamagata, Yamagata Chamber of Commerce, JC visitors, JC Senior Club Yamagata, other partner organizations.Host: JCI Yamagata memberOutline: For the purpose of sound development projects in communitiesYamagata Junior Chamber activities start in January of that year.The purpose of this ceremony is to show our appreciation to Ministries and agencies of Yamagata, Senior Club members who always support us also show them our activities to achieve our goal “ ASPAC Yamagata 2014”	Result, JCI Yamagata; 94 person Guests; 19 person Visitors from other LOM; 65 person JCI Yamagata Senior Club; 41 person Our goal was 100% attendance. As a result, it was 92% attendance.To get more attendance, we need to work on early announcement for members and communication between General Affairs Commission and our committee.Regarding to senior attendance, we got a about same result as last year even we had last minutes cancellation due to the flu and traffic accident.Regarding to visitors and other JCI attendance, it was about same result as last year.
	Graduation Ceremony	Date：November 25th (Fri) 19：00～Graduation ceremony 19：30～Thank you party Venue：Yamagata Grand Hotel Budget: JPY 200,000 Participant : JCI Yamagata Graduates 2011, JCI Yamagata members Outline：Celebration their graduation and showing them our appreciation.	The graduates did very good work. Each graduate is really dedicated during their JC life. We feel a little sad because the attendance was not 100%. We need to work on it next year.

	Interchange of personnel banquet with JCI Yamagata Senior Club	Date：2011September 26th 18：30- Venue：Palace Grandel Budget ：JPY 50,000 Guests: JCI Yamagata Senior member Host ：JCI Yamagata member Outline：For the purpose of sound development projects in communities JCI Yamagata creed is made by 3 words “Practice Volunteer Friendship” since JCI Yamagata was established 56 years ago. We need mentors to achieve our goal “ASPAC Yamagata 2014”. To achieve the goal, we need to get to know our seniors.	Result JCI Yamagata Seniors; 47 person JCI Yamagata member; 54 person It was our first time to do this program. This program was operated and prepared by our committee only however other members helped us a lot. During the banquet, many LOM members took the lead in this party.
	Yamagata JC JAGAIMO Club	Date: September 26th 2011(Mon) 8:30- Country Club：Yamagata Country Club Budget: JPY 0 Targets:Yamagata JC Senior Club Host: Yamagata JC member Organizing this Golf competition.	We considered that we should do this golf competition this year due to the Great East Japan earthquake carefully. Finally we decided to have this competition because we believed this competition would encourage Tohoku area. Most of JC members couldn't participate because of the date(it was a weekday) but many Senior members enjoyed playing golf a lot.

Yamagata Block Council Support Committee	Public Meeting in September	We, the Junior Chamber International Yamagata, provided the first “panel discussion with expected candidates for mayor”, when mayoral election was held in 2007 in Yamagata. According to the post-election data which was the voting rate was only31.36%, it was unfortunately the worst data since Yamagata mayoral election ever. We are looking forward every citizen to have more interests in their own lives Yamagata. We believe the strong awareness, choosing the future of his vote, is the first step to make brighter and happier local society. At the last mayoral election in September 2011, we had “the panel discussion with expected candidates for mayor” using the experience of the first one. Main purposes of this meeting was not only to have more interests in our future living Yamagata, but also increase civil consciousness and voting rate through this election.DATE：6/9/2011(Tue) 19:00～21:00PLACE：Yamagata Terrsa 3F applause hallPlaned number of participants：400 peopleSchedule of the day：19：OO-openingmassage from organizerentry of expected candidates and coordinatorintroduction of expected candidates19:05 -start the panel discussion (90min)20:40 -end the panel discussion20:41 -exit audience21:00 - closing	Result; expected candidates: 3/3number of participants： 420 peopleAccording to the post-election data which was the voting rate was increased 16.24% more than the last one. Based on survey collected from audience, more than 23% audience had good impressions such as “I will reconsider candidates” or “I change to another candidate from the candidates so far” These results imply that our panel discussion contributed the uplift the consciousness of citizens and our work was successful. However, the voting rare of 47.60% figure is not high. There are less than half the voters did not vote in fact. We, fair and neutral position as JCI, continue to work for making brighter and happier local society further public awareness

	Public Meeting in October	Since the Great East Japan Earthquake of March 11, there is energy being lost in Yamagata because of which is part of Tohoku. Even though there was no seriously direct damage, we had been faced big troubled situations such as nuclear power plant issues, harmful rumor, sharply declining in tourists and refraining events. Surrounded by difficult circumstances, JCI Yamagata, which is agents of regional activation by youthful energy, believe now is not only the time to conduct events for disseminating "Yamagata is safe and fine" , but also get to rediscover the wonderful and appeal to people inside and outside of Yamagata. Therefore we, the JCI Yamagata, planned the monthly meeting in October as public event called "Yamagata City Walking Festival" Date: Oct 16th (Sun) 8:00-16:00 Place Fureai Hiroba Planed number of participants：1000 people Schedule of the day; 08:00 -Registration start 08:35 -Opening ceremony, massage from organizer, preparation exercise, explanation guidelines 09:00 -10km course start (the upper limit to 12:00) 09:15 -5km course start (the upper limit to 11:30) 09:30 -3km course start (the upper limit to 11:00) 11:30 -Opening the main stage 12:00 -The first section of event "Dance Festival" 13:00 -The second part of	Participants were able to discover various things, because they had time to spare talk while walking the streets which were usually moved by car. One participant said that he could step lively with their family, friend and coworker; therefore he could feel a sense of openness after a long term. In each part of the event, participants came to watch stages and join those lessons. We could get great approval and trust from the local neighborhood associations through this first trial. It is a pity that we could not disseminate how our local is fine, because of no registered in this event from outside Yamagata. Result number of participants： 430 people(including registrant for walking)

		event “experiential workshop”. Family Friendship Football Lesson (maximum 25 pairs) Pelvis Stretch and Yoga Lesson “Kid’s Art RASHINBAN” Lesson 14:00 -The third part of event “Big Pot Squad IMONI Ranger Show” (Local hero in Yamagata) 14:30 -Handshake with professional football players 15:00 -Closing	
Public Relations Commission	General affairs and dissemination activities ex) homepage, public relations magazines		
	Collect, Recordkeeping, making album of JCI Yamagata works		
	Monthly meeting		
	Reward of LOM		
	JCI award		

General Affairs Commission	General Assembly (Extraordinary /Ordinary)	Ordinary General Meeting in January, Extraordinary general meeting in July and Ordinary General Assembly in September held in accordance with the Constitution of Yamagata Junior Chamber International. Ordinary General Meeting in January Date 2011 January 17th (Mon)16:00-17:00 Venue: Hotel Metropolitan Yamagata Attendance: 43 attendees, 67 submitted, total 110 ■Agenda Deliberation topics 1) Bill1 Re: Approval of project report 2010. 2) Bill2 Re: Approval of expulsion 2010. 3) Bill3 Re: Approval of statement of annual fee accounts 2010. Inspection report 4) Bill4 Re: Approval of revised budget 2010. 5) Bill5 Re: Approval of a statement accounts 2010. Inspection report 6)Bill6 Re: Approval of	The general meeting in July, we had to revise some bills due to the Great East Japan earthquake.

		project plan 2010 7) Bill7 Re: Approval of budget 2011. 8) Bill8 Re: Approval of assigned employee 2011. 9) Bill9 Re: Approval of Special annual fee 2011. 10) Bill10 Re: Approval of having disposed of a found to be Public Interest Incorporated Association and to have JCI ASPAC in Yamagata. 11) Bill11 Other topics Reports 12) Re: LOM Reward . Extraordinary General Meeting in July Date 2011 July 12th (Mon)17:30-18:30 Venue: Hotel Metropolitan Yamagata Attendance: 40 attendees, 69 submitted, total 109 ■Agenda Deliberation topics 1) Bill1 Approval of revised project plan 2011 2) Bill2 Approval of having disposed of a found to be Public Interest Incorporated Association and to have JCI ASPAC in YamagataJCI 3) Bill3 Approval of revised budget 2011. 4) Bill4 Approval of adding assigned employees 2011 5) Bill5 Approval of applying Public Interest Incorporated Association 6) Bill6 Approval of Article of JCI Yamagata 7) Bill7 Approval of regulations of JCI Yamagata 8) Bill8 Approval of membership regulations of JCI Yamagata. 9) Bill9 Approval of election regulations of JCI Yamagata. 10) Bill10 Approval of operation specified assets	

		regulation of JCI Yamagata 11) Bill 11 Approval of next directors 2012 12) Other topics Ordinary General Meeting in September Date 2011 September 20th (Tue)19:00-20:00 Venue: TOBU Community Center Attendance: 44 attendees, 73 submitted, total 117 ■Agenda Deliberation topics 1) Bill1 Approval of revised operation regulations 2012 2) Bill2 Approval of next Special Advisor, Advisor , Vice President, Senior Executive Director, President and Secretary General 2012 3) Bill3 Approval of next Auditor 2012 4) Bill4 Approval of next JCI ASPAC Executive Chairperson 2012 5) Bill5 Approval of Article of JCI Yamagata 6) Bill6 Approval of revised election regulation of JCI Yamagata 7) Bill7 Other topics	
	Monthly Meeting in February	We had this coordination meeting to share each committee's information. The meeting made our sense of solidarity stronger than before. Date:08.Feb.2011 Venue: Hotel Metropolitan Yamagata Number of participants: 83 of 108 members Schedule 18:00 Registration Ceremony (JCI Creed JCI Mission) Declaration Statement of JCI Japan, and Principles of JCI Japan, The Slogan of JCI Japan 2011 The Slogan of	Project description and explanation of the mission throughout the year from each committee to the members on time in February, and performing as invitations to business again, led to the encourage the participation for business and to make active efforts to the business.

		Northeast District Council, The Slogan of Yamagata Block Council, The Slogan of JCI Yamagata, Yamagata Citizen's Charter 18:40 Greeting from President [coordination meeting]Planned and implemented by General Affairs Committee 18:45 Opening Remarks 18:47 International Affair Committee 18:57 Yamagata Fireworks Special Committee 18:55 Person Creation Promotion Commission 19:03 Committee for Membership Expansion 19:11 Membership Association Commission 19:21 Yamagata Block Council Support Committee 19:23 Public Relations Commission 19:27 General Affairs Commission 19:29 Secretariat 19:35Public Interest Incorporated Associational promotion special committee 19:43Congratulations and Condolence 19:50 Auditor's review 19:55 Closing Remarks	
	JC Report	We created JC Reports including Progress and Business Report of JCI Yamagata activities 2010 and Business Plans for 2011,and distributed them to Senior members, other Junior Chamber, sister JC , affiliate members, and Related partners etc. for the purpose of disseminating our Junior Chamber activities.	By understanding for activities of JCI Yamagata by creating and distributing JC Reports, we could receive various cooperation and support from Senior Member, Related Partners for activities and businesses of JC.

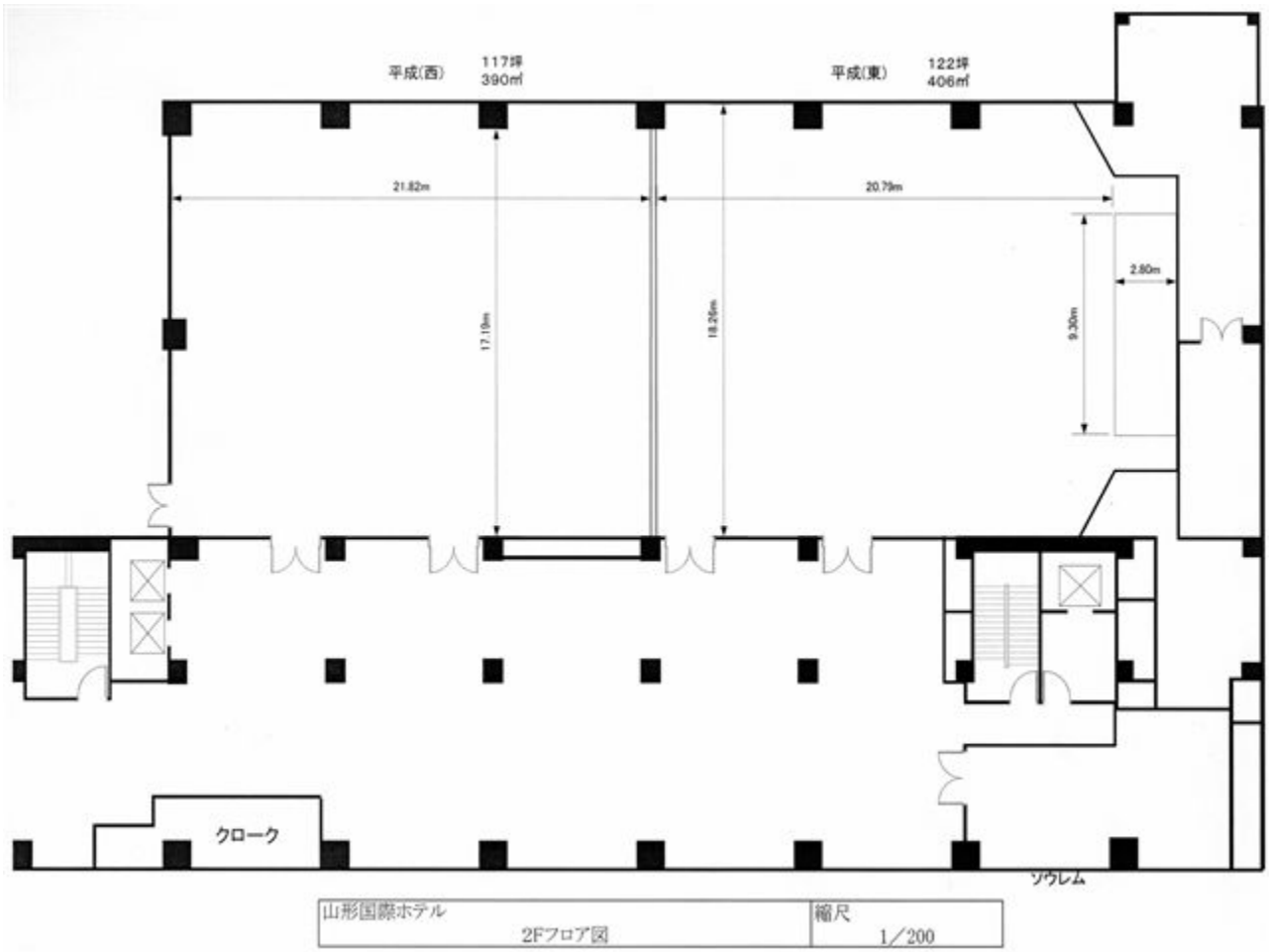
	LOM Awards	Awards in LOM system are provided in the management regulations of JCI Yamagata to honor individuals or commission left the significant achievement activities of the year. Based on Applications and data that are submitted from each director, Awards were approved by Board Meeting to review the screening criteria in the Charter of Awards committee this year. And then, Awards ceremony was held. 【1st.Awards Committee in the LOM】 ■Date: October 18, 2011 (Tuesday) ■Venue: Office of JCI Yamagata office 【Awards ceremony】 November 25, 2011 (Friday) November graduation meeting, Awards ceremony	Yamagata JC members and each committees work for one year toward to winning goal of the Awards in LOM now. It also led to improved attendance of the General Assembly meetings, as well. "Work-Hard spirit" led to LOM activation.

	City Planning Council	We had a joint session of 4LOMs.We believe that it's good for us to get and exchange our information to develop our city.Attendance： -JCI Yamagata（1st and 2nd session 87　3rd session 48） -JCI Tendo（1st and 2nd session 26　3rd session 17） -JCI Yamanobe（1st and 2nd session 11 3rd session 11） -JCI Kaminoyama（1st and 2nd session 15　3rd session 15） -Total; 1st and 2nd session 148, 3rd session 100 ■Date 2011. March 8th (Tue) ■Venue Yamagata Kokusai Hotel ■Agenda Registration 17:30- -1st session　Yamagata block Opening Ceremony 18:00- -2nd session　City Planning Council 4LOMs Joint session Lecture 19:15- Mr. Tatsuo Murakami Owning the Kamo Aquarium in Yamagata. -3rd session　Banquet　20:50- Closing 22:30-	Mr. Murakami told us to keep challenging. It's very important to have passion all the time. He is an owner of an aquarium in Yamagata, the aquarium used to be really small and nobody wants to go there. But he kept trying and trying. Finally his aquarium was able to be really famous and poplar. A lot of beautiful jellyfish made the aquarium famous!We learned many things from him and we need to work hard as a City Planning Council member.

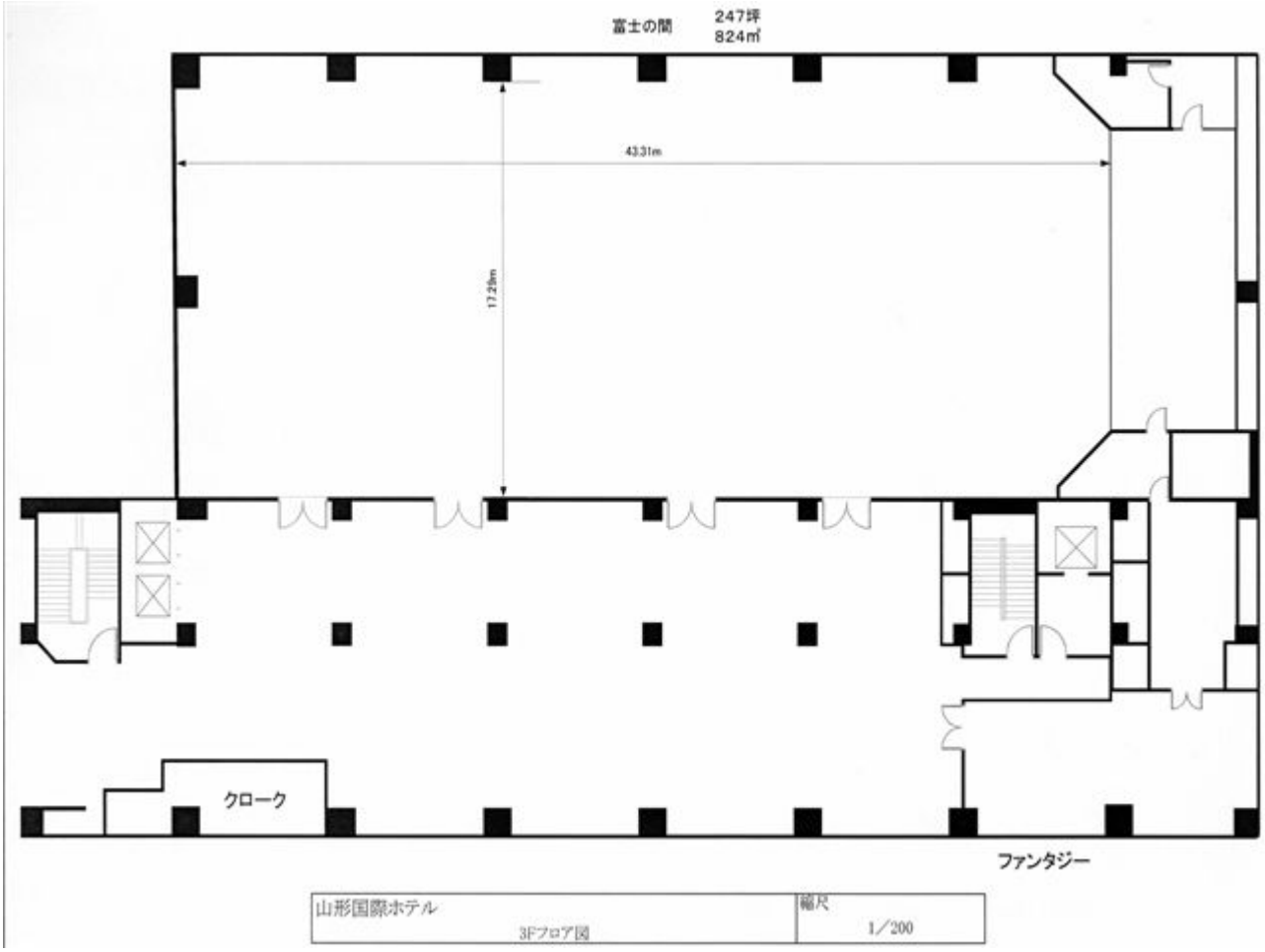
	The Beautiful Commission	The beautiful commission is one of the associations to make our Yamagata city “BEAUTIFUL”. This association is making network between Yamagata citizen and Yamagata administrative organ. 【Yamagata Beautiful Commission general meeting】 Date：2011. March9th (Tue) 18:30- Venue：KOMIAN 【Explanatory meeting of Club KOMIAN】 Date： 2011 September 17th (Sat) 19:00- Venue: Satomi Dental Clinic 【Club KOMIAN】 Venue：KOMIAN 【Soba Party】 Date：2011 November 1st (Tue) 15:00- Venue: ISHIUSUKAN 1	We had Yamagata International Documentary Movie Festival this year. Our activity as a Yamagata Beautiful Commission is to organize “Club KOMIAN”. It’s kind of after party place of this movie festival. Many volunteers and JCI Yamagata members participated and helped us this International Movie festival.
	Kitzbühel Club	In 1963, Yamagata city and Kitzbühel Austria concluded a sister city because the two cities has similar surroundings. Since then we visit cities each other and have cultural exchange like music and sports. JCI Yamagata and some people from Yamagata administration established “ Kitzbühel Club“ in 1979 to have opportunities to exchange between two cities. We contributed to building our relationship through some events such as exchange event for Children. Also it helped us to conclude a sister clubs between JCI Kurashiki and JCI Yamagata. Every year, our president is supposed to be a club executive and the club secretariat is in our JCI Yamagata’s office.	During our activities as supporting this club, we could discover some beautiful places and historical places in Yamagata again. Also we could build good international relationship.

SKETCH OF PLACES

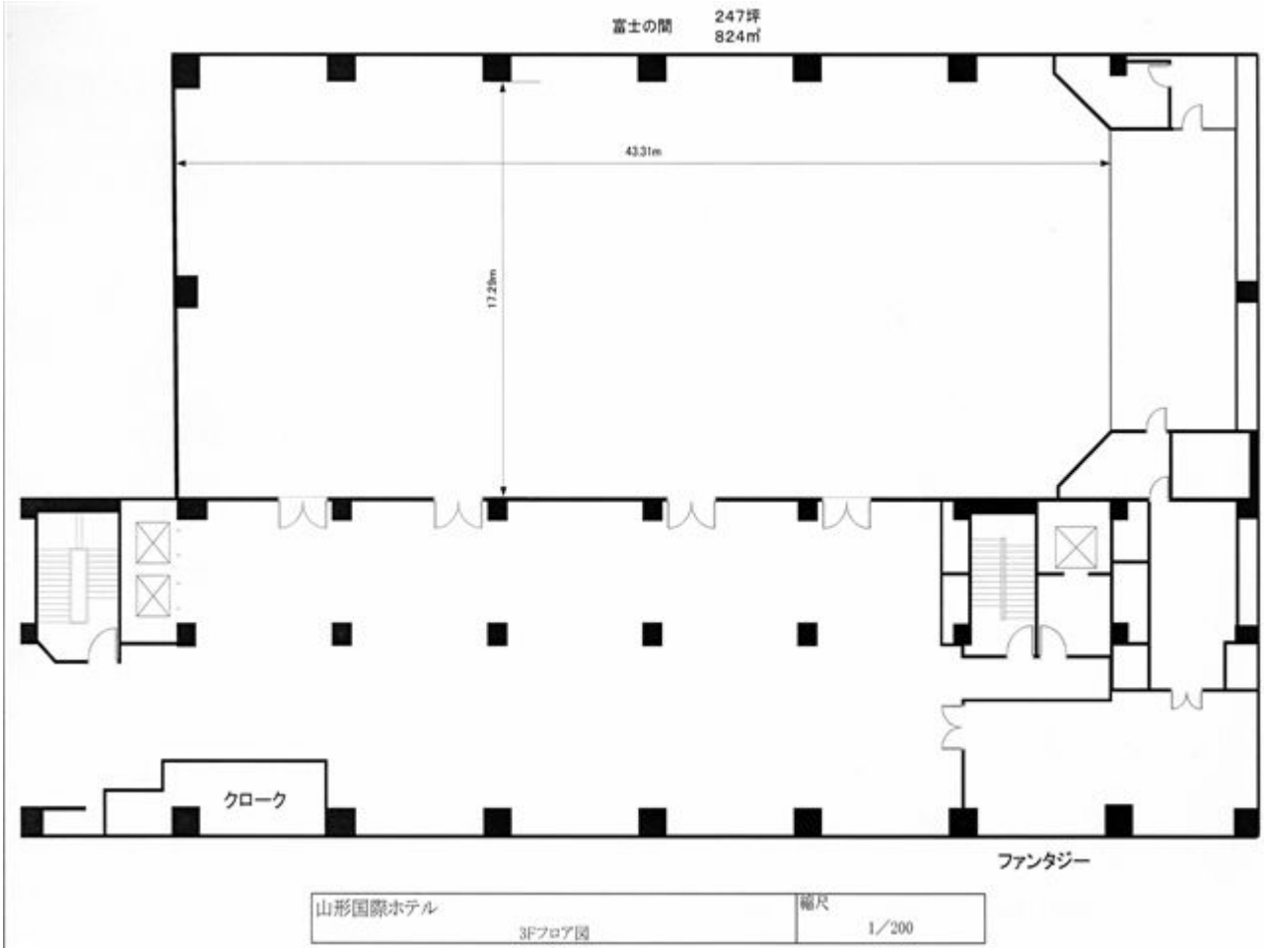
Yamagata Kokusai Hotel 2F



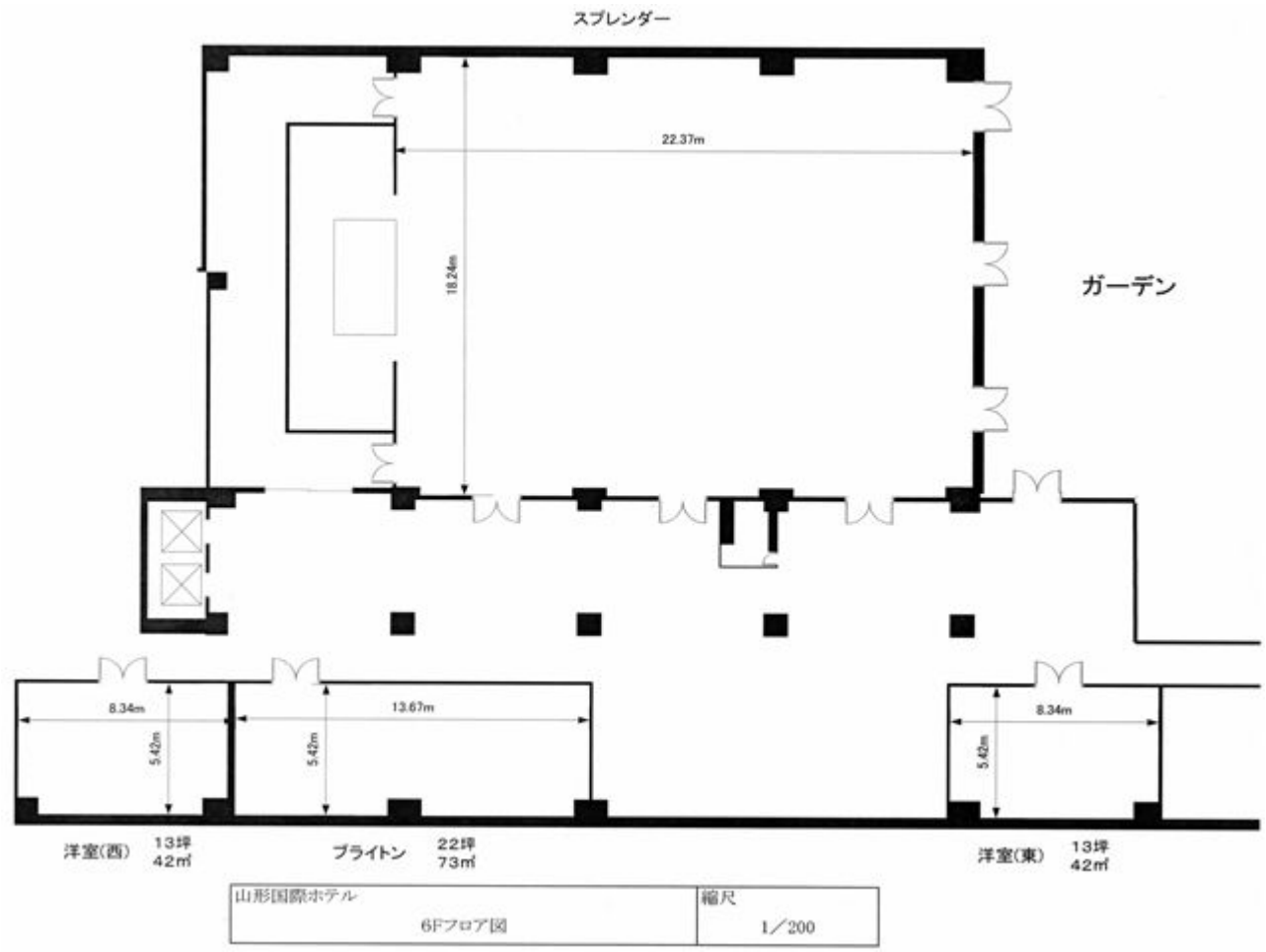
Yamagata Kokusai Hotel 3F



Yamagata Kokusai Hotel 5F



Yamagata Kokusai Hotel 6F



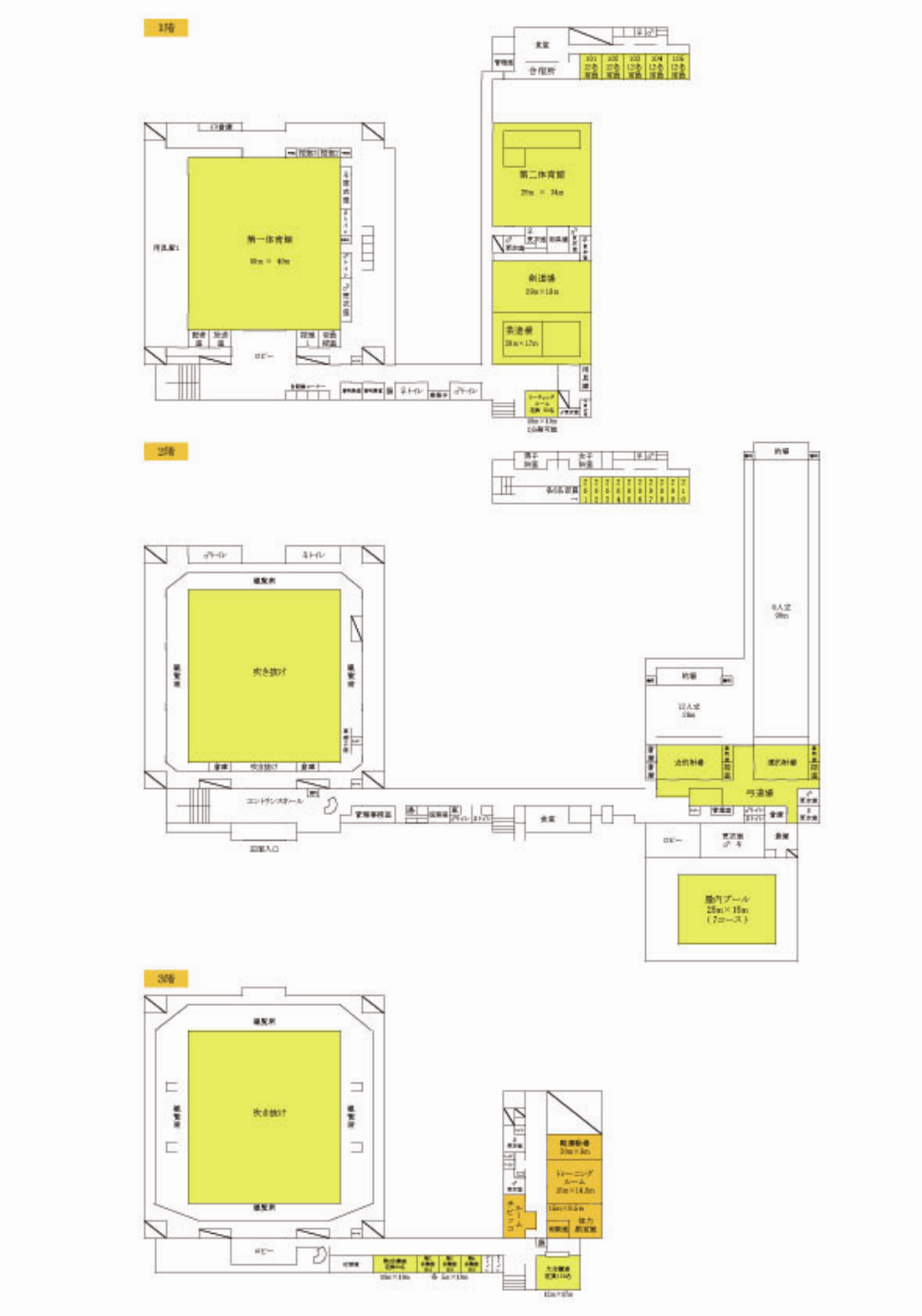
Ochiai Sprorts Center in Yamagata

○ 施設配置図

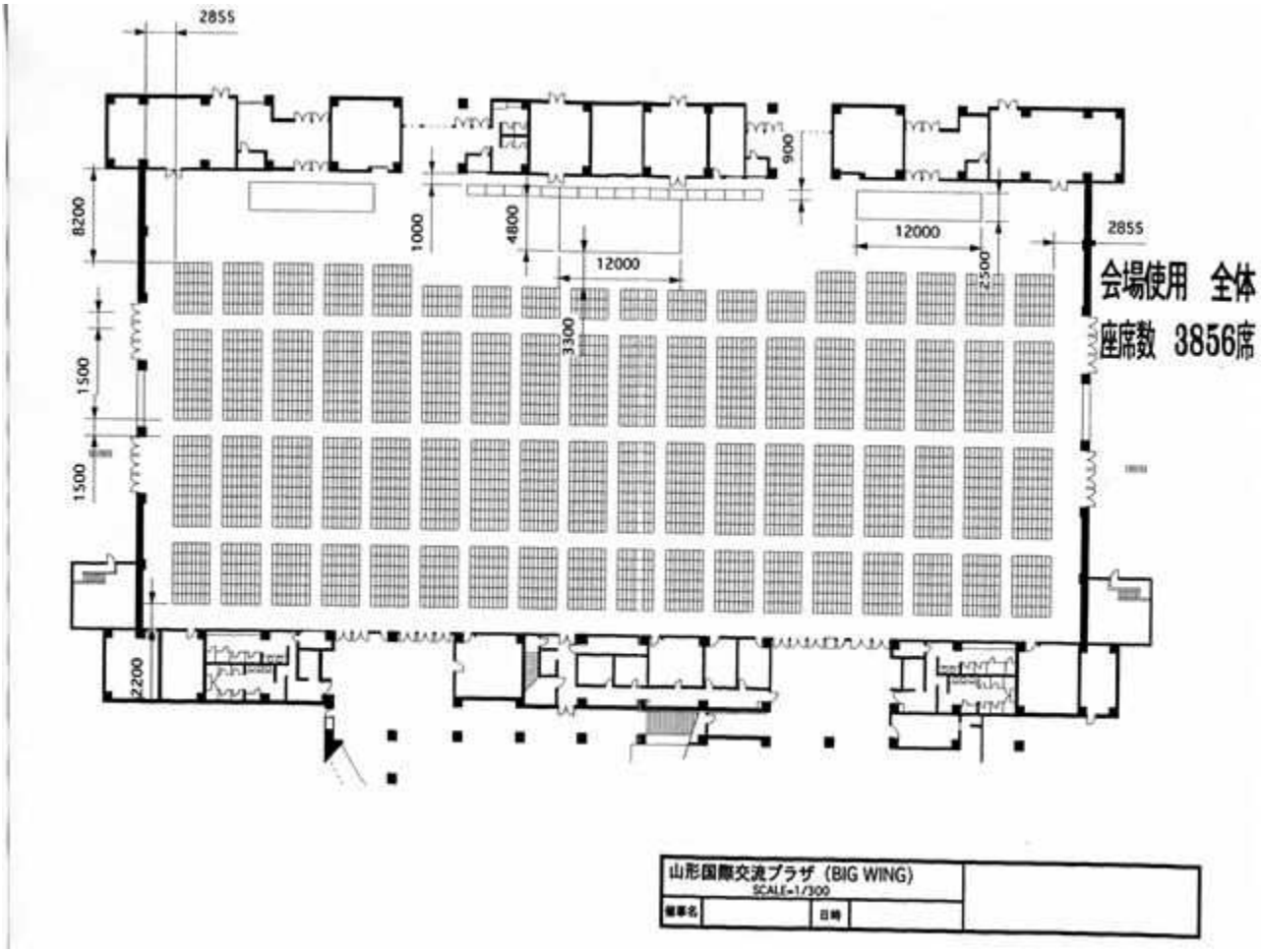
敷地面積 216,144.87 ㎡

第一体育館	55m × 40m
第二体育館	34m × 29m
柔道場	304 畳
剣道場	29m × 19m
弓道場	近的 28m・遠的 90m
スケート場	400m トラック
合宿所	最大収容人数 120 名
テニスコート	砂入り人工芝 16 面
屋外プール	50m・流水・幼児プール
多用途広場	30,000 ㎡
屋内プール	25m
南側駐車場	290m × 144m

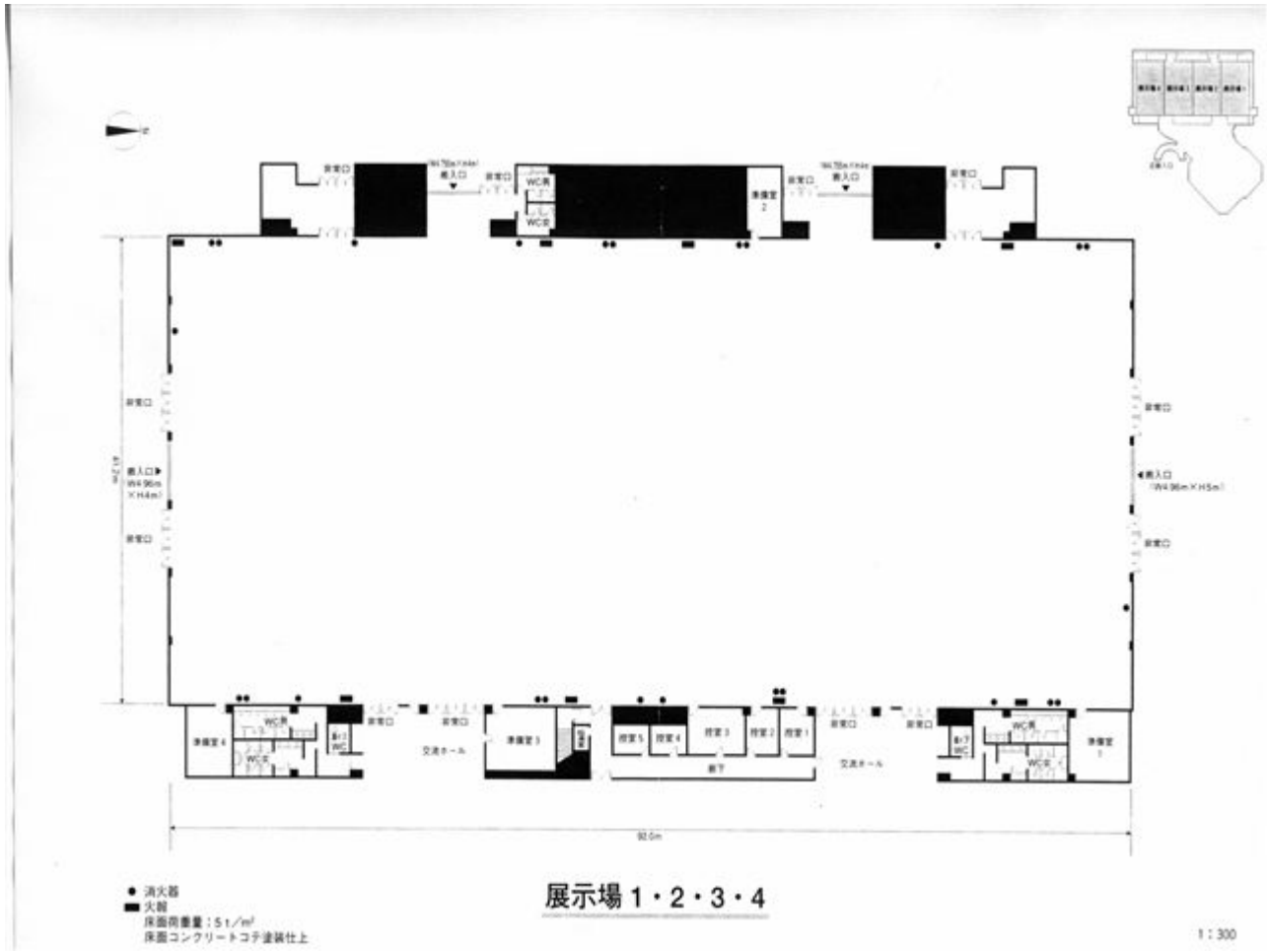
Ochiai Sprorts Center in Yamagata



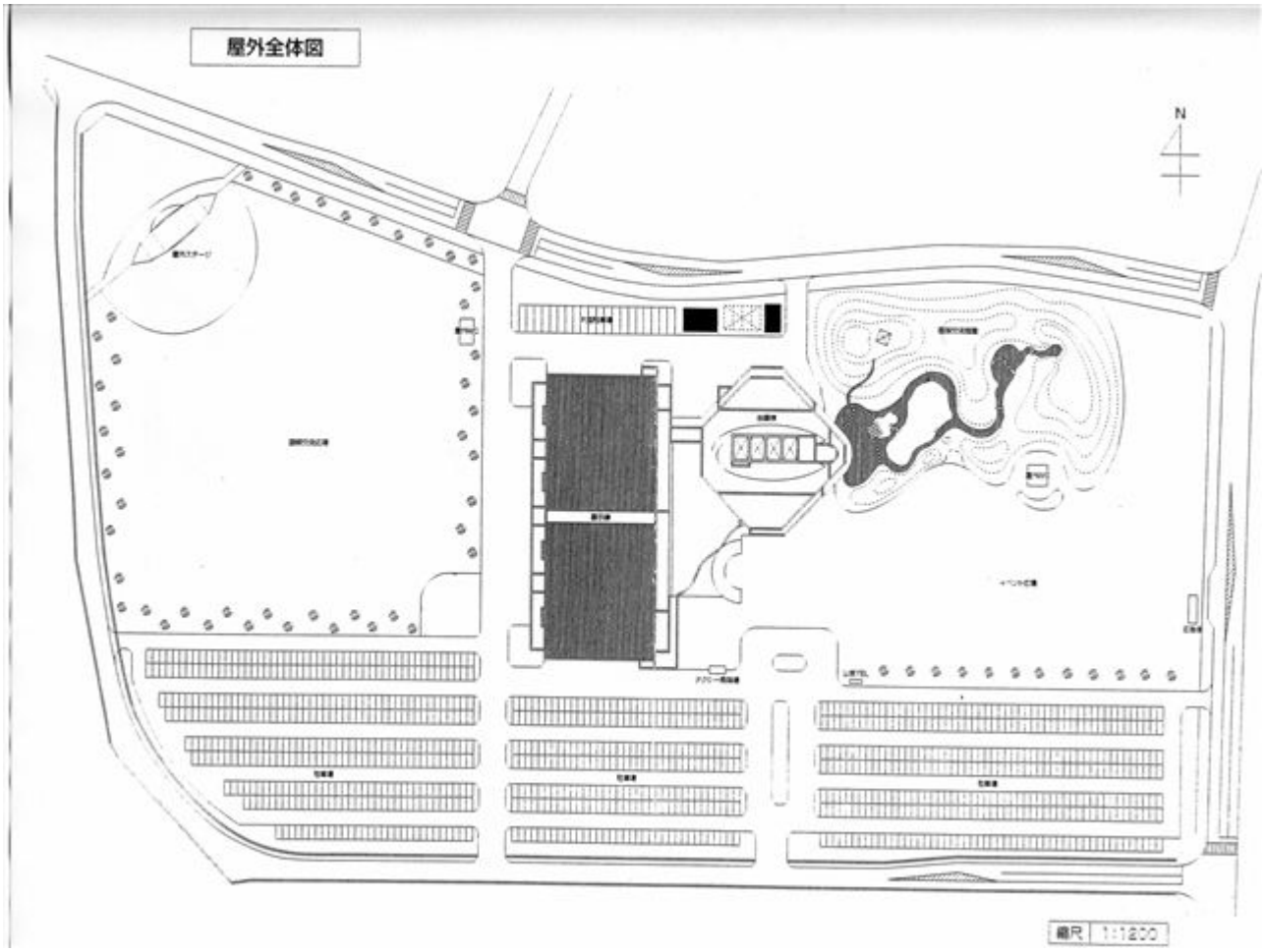
Yamagata International Convention Center Big-Wing-1



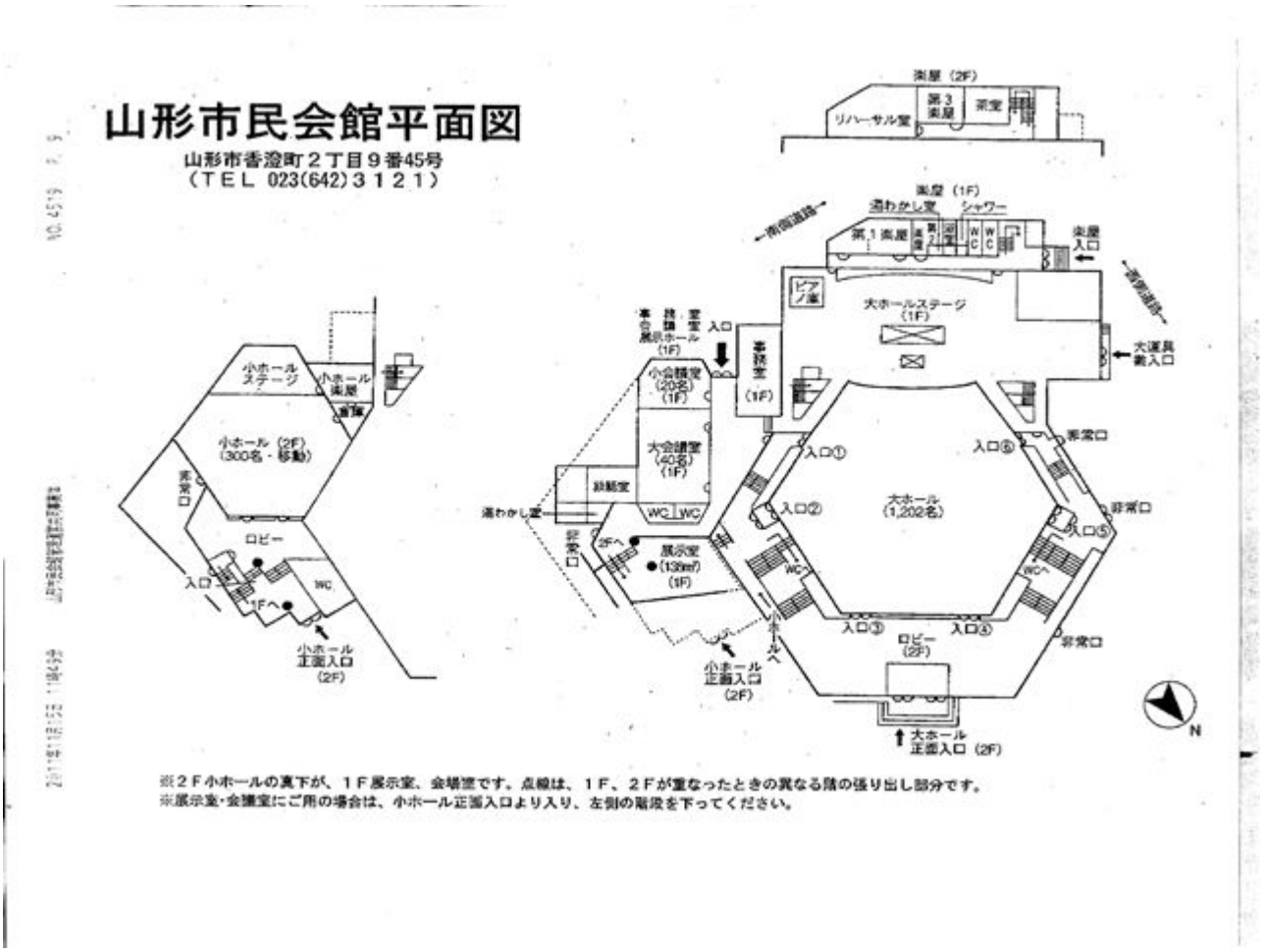
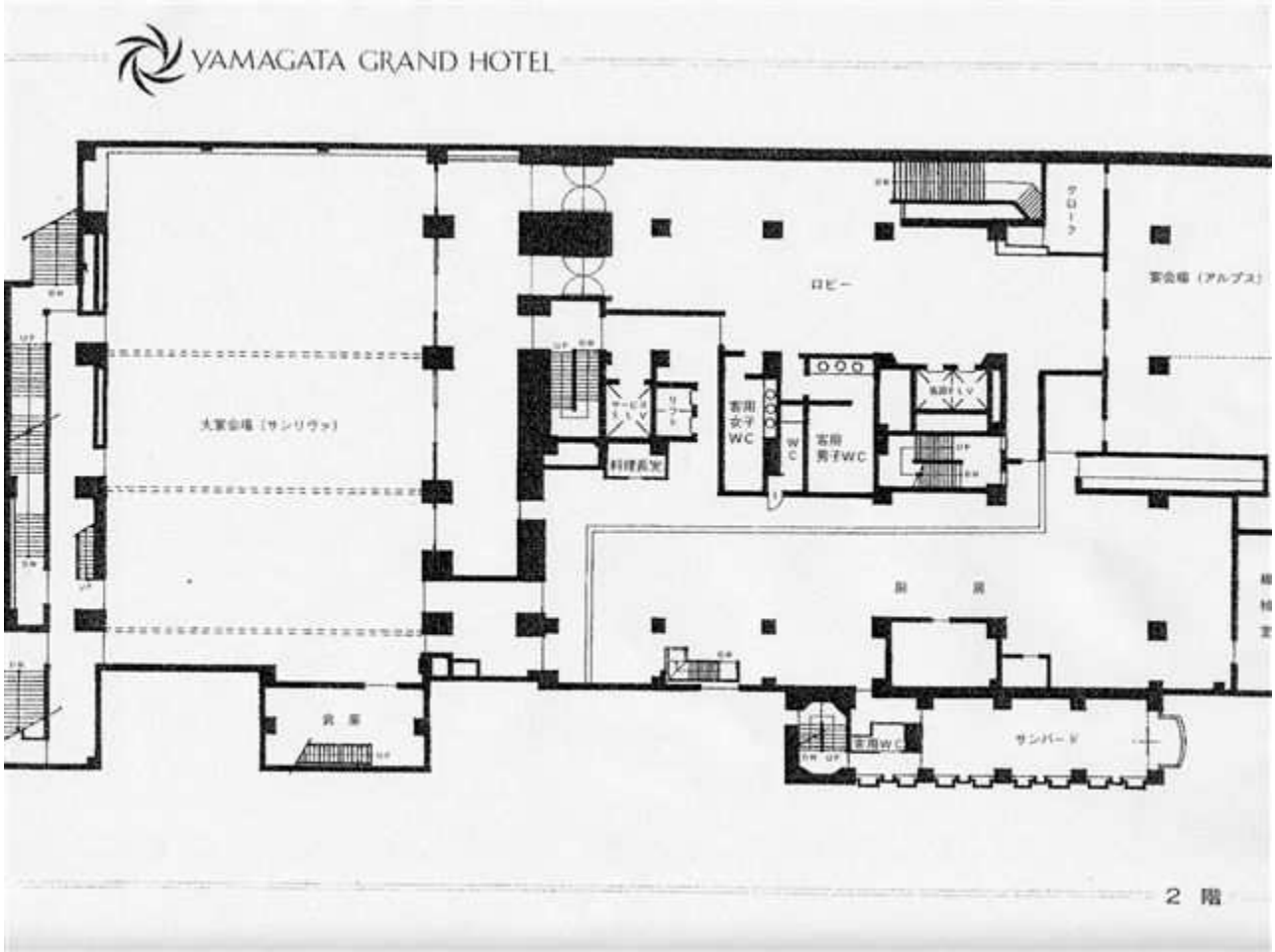
Yamagata International Convention Center Big-Wing-2



Yamagata International Convention Center Big-Wing-3



Yamagata Civic Hall



Yamagata Grand Hotel